



THE CORPORATION OF THE TOWNSHIP OF KILLALOE, HAGARTY AND RICHARDS

REQUEST FOR TENDER (RFT)

RFT-06-2026

ROUND-LAKE RINK SURFACE AND DASHER BOARD REPLACEMENT

545 ALBERT STREET, ROUND LAKE CENTRE, ON

Date of Issue:	July 31, 2026
Closing Date:	August 18, 2026, 4:00 PM Local Time

Township of Killaloe, Hagarty and Richards

Municipal Office

1 John Street

Killaloe, Ontario K0J 2A0

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PART 1 – INSTRUCTIONS TO BIDDERS

1.1 – Closing Date and Time

Request for Tenders (RFT) shall be submitted no later than **August 18, 2026, at 4:00 PM (local time)**. RFTs received after the specified closing date and time will not be considered.

1.2 – Trade Compliance and Open Competition

The Township is committed to conducting a fair, open, and transparent procurement process. Suppliers from all Canadian provinces and territories are encouraged to submit bids.

Where the value of this procurement meets or exceeds the applicable trade agreement thresholds, this procurement shall be conducted in accordance with the Canadian Free Trade Agreement (CFTA) and any other applicable trade agreements. Bids will be evaluated in a fair and non-discriminatory manner, without local preference.

1.3 – Buy Ontario Act

The Province of Ontario has introduced requirements under the *Buy Ontario* framework applicable to municipal capital infrastructure procurements. The intent of these requirements is to strengthen Ontario and Canadian supply chains, improve economic resilience, support domestic manufacturing and labour, and encourage the use of Ontario and Canadian goods and services in publicly funded infrastructure projects.

As part of these requirements, municipalities must identify the major goods and services required for project deliverables and require proponents to submit a Domestic Supply Chain Plan identifying the extent to which Ontario and Canadian goods and services will be utilized.

For the purposes of this procurement, the Township has identified the following major project goods and services:

- Engineering and design services;
- Existing subgrade disposal services;

- Subgrade materials and installation;
- concrete slab materials and installation;
- outdoor rink dasher board system;
- Construction labour;
- Equipment and associated construction services; and
- Site restoration materials and services.

The Township encourages proponents to maximize the use of Ontario-produced and Canadian-produced goods and services wherever commercially and technically feasible.

As a mandatory requirement of this RFT, proponents shall submit a Domestic Supply Chain Plan (Appendix "I") demonstrating that a minimum of fifty-one percent (51%) of the total value of goods and services proposed for the project will originate from Ontario and/or Canadian sources.

Ontario and Canadian content may include goods manufactured, assembled, produced, or substantially transformed in Ontario or Canada, as well as professional services, construction labour, and subcontracted services provided by Ontario or Canadian businesses.

The Township reserves the right to request supporting documentation at any time to verify the information contained in the Domestic Supply Chain Plan, including invoices, supplier declarations, manufacturer certifications, subcontract agreements, or other evidence deemed satisfactory by the Township.

Failure to submit (Appendix "I") or failure to demonstrate the minimum fifty-one percent (51%) domestic content commitment may result in the Tender being deemed non-compliant.

1.4 – Bidding Requirements

(a) A certified cheque made payable to the Township of Killaloe, Hagarty and Richards in the amount of **10% of the total RFT** must be submitted with the RFT, for deposit purposes.

(b) Deposit cheques from unsuccessful bidder will be returned within ten (10) calendar days of the RFT opening. The cheque of the successful bidder shall be deposited and retained until the project has been completed to the satisfaction of the Township.

(c) The successful Contractor may file with the Township a completed Performance Bond. The Bond shall be signed and sealed by a recognized bonding company, in the amount of **100% of the total estimated RFT**. Upon receipt of such a bond, the Township will return the Contractor's RFT deposit cheque.

(d) The successful Contractor shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the works, within ten (10) calendar days of receiving the acceptance notice. Coverage shall be at least **\$5,000,000** per accident and name the Township of Killaloe, Hagarty and Richards as a an additional insured. Failure to provide such proof may result in cancellation of the contract and forfeiture of the bid deposit.

(e) The successful Contractor shall also include Appendix "F" with submitted RFT as proof of Workers Compensation Insurance Coverage.

Note: The RFT results will be publicly advertised and awarded transparently.

1.5 – Municipal Contact

It is the responsibility of the Bidder to seek clarification on any matter related to this Request for Tender. All inquiries, requests for clarification, or requests for additional information must be directed in writing to the designated Municipal Contact by email or facsimile. The Township assumes no responsibility for any oral instructions or information.

Municipal Contact: Dale Thompson, Asset Manager

Fax: 613-757-3634

Email: assetmanager@khrtownship.ca

Bidders shall not contact any elected official, officer, employee, or agent of the Township other than the designated Municipal Contact with respect to this Request for Tender from the date of issuance until the completion of the selection process. Failure to comply with this requirement may result in disqualification.

1.6 – Addenda and Requests for Clarification

1.6.1 – Addenda

The Township may, at any time prior to the Closing Date, issue written addenda to clarify, modify, or correct this Request for Tender, including any errors, omissions, or matters of interpretation.

All addenda will be posted on the Township's website at **www.killaloe-hagarty-richards.ca**. It is the sole responsibility of each Bidder to check for and obtain all addenda and to incorporate them into its RFT.

No information, clarification, or interpretation, whether oral or written, obtained from any source other than by way of a formal written addendum shall be binding on the Township. If an addendum is issued within three (3) days of the Closing Date, the Township reserves the right, in its sole discretion, to extend the Closing Date.

1.6.2 – Requests for Clarification

All requests for clarification regarding this Request for Tender must be submitted in writing to the designated Municipal Contact identified in this document.

- Requests shall be submitted by email or facsimile, as directed.
- Each request shall include the Bidder's name, address, telephone number, and email address.
- Where a request relates to a specific section, the Bidder shall reference the applicable section number and page.
- Requests for clarification must be received no later than **August 13, 2026 at 4:00 PM Local Time**.

The Township may, in its sole discretion, respond to any request for clarification.

Responses will be provided in the form of written addenda posted on the Township's website. In responding to requests, the Township will not identify the Bidder submitting the request and may:

- (a) edit the question(s) for clarity;
- (b) decline to respond to any question that is unclear, inappropriate, or received after the deadline; and
- (c) consolidate similar questions and provide a single response.

Only written addenda issued by the Township shall form part of this Request for Tender.

1.7 – RFT Submission Requirements

Submissions shall be in letter form and must, at a minimum, address the scope as set out in this Request for Tender. All Bidders should carefully review this Request for Tender for errors or questionable matter. Comments or the need for clarification must be made in writing. Disputes based on any omission or error, or on the content of the solicitation, will be disallowed if these faults have not been brought to the attention of the Township as per the terms set out herein.

It is agreed that the RFT quantities are estimated only and may be increased or decreased by the Township without alteration to the RFT price. However, such increases or decreases shall not exceed **20%**.

1.8 – Method of Submission

1.8.1 – Delivery of Request for Tenders

RFTs must be submitted in a sealed envelope by hand delivery, courier service, or mail to the location specified in this RFT.

An RFT may be rejected if:

- (a) It is delivered to a location other than that stated on the Tender Delivery Label (Appendix “D”).
- (b) The RFT Envelope or Package enclosed in the Courier envelope does not clearly state “Request for Tender Documents Enclosed,” or is not removed from the courier packaging prior to the Closing Time and Date; or
- (c) It is received after the Closing Date and Time.

The Township is not responsible for any delays or errors caused by courier or postal services.

1.8.2 – Request for Tender Delivery Label

The RFT delivery label as supplied in Appendix “D” must be affixed to the exterior of the RFT envelope without any additional covering. For courier deliveries, the RFT must be enclosed within a separate inner envelope inside the courier packaging, with the RFT Delivery Label affixed to the outer envelope of the inner package. Failure to correctly affix the label may result in rejection of the RFT.

1.8.3 – Submissions by Facsimile or Email

RFTs submitted by facsimile or email will be rejected and may disqualify the Bidder from consideration under this RFT. **Only hard copy submissions will be accepted.**

1.8.4 – Request for Tender Submission Format

RFTs must be submitted in a sealed envelope by way of hand delivery, courier service, or mail. All RFTs submitted must be clearly marked as follows:

***“Request for Tender RFT-06-2026
ROUND LAKE RINK SURFACE AND DASHER BOARD REPLACEMENT
Attention: Tammy Gorgerat, CAO/Clerk
Township of Killaloe, Hagarty and Richards
1 John Street,
Killaloe, Ontario K0J 2A0”***

All Bidders must complete and submit a Contractor Identification Sheet using the format provided as (Appendix “A”). The Contractor Identification Sheet must be duly signed by a person authorized to bind the organization and affixed with the corporate seal, if applicable.

Bidders must also complete and submit an Acknowledgement of RFT Documents Received (Appendix “B”). The Acknowledgement must be duly signed by a person authorized to bind the Contractor’s organization and affixed with the corporate seal, if applicable.

The Township reserves the right to reject any RFT if the evidence submitted by, or investigation of, such Contractor fails to satisfy the Township that the Contractor is qualified to carry out the obligations of the contract.

1.9 – Mandatory Submission Requirements

Bidders must adhere strictly to all requirements and complete all sections of this RFT, including all appendices, statements, and issued addenda. Failure to do so may result in rejection of the RFT.

Submissions must include the following items:

- Proof of coverage for Liability Insurance, and WSIB in accordance with Section 3.17
- Certified deposit cheque in accordance with Section 1.4
- Appendix “A” – Contractor Identification Sheet
- Appendix “B” – RFT Acknowledgement and Addenda Documents Received
- Appendix “C” – Contractor Experience and References
- Appendix “D” – RFT Delivery Label
- Appendix “E” – General Contractor Accessibility Agreement
- Appendix “F” – Occupational Health and Safety Declaration
- Appendix “G” – RFT Form; including proposed pricing and scheduling
- Appendix “H” – Declaration of Non-Collusion
- Appendix “I” – Domestic Supply Chain Plan & Domestic Content Commitment

In addition, proponents shall provide:

- Expected service life of the concrete pad and dasher board system
- Warranty information;
- Key project personnel; and
- List of proposed subcontractors.

1.9.1. – Mandatory Site Meeting

A mandatory site meeting shall be held at the Round Lake Rink on **August 11, 2026 at 2:00PM.**

Attendance by at least one representative of each bidder is mandatory.

Failure to attend the site meeting shall render the Tender non-compliant and subject to disqualification.

PART 2 – SCOPE OF WORK AND TECHNICAL SPECIFICATIONS

2.1 – Project Overview

The Municipality is seeking bids from qualified bidders for the removal of existing chipped asphalt rink surface and the supply and install of an engineered concrete slab and outdoor rink dasher board system at the Round Lake Rink located at 545 Albert Street, Round Lake Centre, ON.

The Township has established the minimum performance requirements for the facility. The successful bidder shall supply a complete engineered system meeting or exceeding those requirements.

2.2 – Scope of Work

Demolition and Site Preparation

- The existing outdoor rink currently consists of a chipped-asphalt grindings surface enclosed by a wood dasher board system. Existing boards will be removed by the Township prior to commencement of the Work. The Contractor shall inspect the site prior to bidding and satisfy themselves as to all existing conditions including elevations, access restrictions, drainage patterns, utilities, adjacent structures, existing granular base conditions and any matters affecting construction;
- Contractor shall be responsible for the removal and disposal of the existing asphalt base in accordance with all regulatory requirements including the Ministry of Environment; and
- Contractor shall be responsible for the installation and compaction of applicable granular subbase prior to slab installation

Engineered Concrete Slab

- The successful bidder shall provide a reinforced concrete slab engineered by a Professional Engineer licensed in the Province of Ontario.
- The engineered slab shall satisfy the minimum performance requirements established by this Request for Tender and shall be compatible with the proposed outdoor dasher board system
- The contractor shall provide all stamped engineering drawings, specifications, details, calculations and certifications necessary for construction
- Approval of drawings by the Township shall not relieve the Contractor of responsibility for the adequacy, safety or performance of the completed work.
- The engineered slab shall satisfy the following minimum performance requirements:
 - Shall be 182' x 82' with a 28' radii;
 - Be suitable and compatible for winter ice creation operations, and non-winter activities such as pickleball and other sports or events;
 - Slab shall be constructed with a uniform drainage slope as recommended by the professional engineer to permit summer drainage, while maintaining acceptable winter ice-making conditions;
 - Shall be compatible with the outdoor dasher board system proposed by the bidder and confirmation provided of such by the manufacturer.
 - All sizing and measurement verifications shall be the responsibility of the contractor;
 - Be suitably reinforced, frost protected and durable to withstand Ontario freeze-thaw cycles and the rinks multipurpose use, including reasonable vehicular or machine traffic;
 - Shall incorporate appropriate expansion and crack control measures designed by the Professional Engineer;

- The slab shall also include a concrete machine access ramp connecting the rink slab to the existing rink shack/Olympia garage access. The ramp and adjacent grading shall be designed so that:
 - Surface drainage flows away from the rink shack building
 - No ponding occurs adjacent to the garage door
 - Water cannot backflow or drain towards the garage door
 - The transition remains suitable for safe operation of the Olympia, and
 - The finished grades integrate with the existing building access ramp and surrounding site grades, and
- The finished slab elevation shall:
 - be based upon field verification of existing site conditions, surrounding grades, existing access platforms, rink building entrances, machine access points, proposed dasher board system and the intended
 - be set so that the facility accommodates the seasonal installation of approximately 75 mm to 150 mm (3-6 inches) of ice while maintaining safe, practical and functional access for users and equipment
 - Finished elevations shall minimize vertical transitions between the ice surface and adjacent deck/platforms once seasonal ice has been established;
 - Be designed as a fully integrated system with the dasher board system, kicker plate elevations, gate thresholds, machine access door and player access points.
 - Contractor shall verify all existing elevations prior to construction and shall be responsible for establishing final grades that satisfy these performance requirements;

- Any proposed adjustments affecting existing entrances or surrounding infrastructure shall be reviewed with the Municipality prior to construction; and
- The slab shall be finished using a power trowel to produce a smooth, dense, hard-wearing surface and shall be free of ridges, excessive trowel marks, birdbaths, depressions, and abrupt elevation changes.

The Contractor shall be solely responsible for ensuring complete compatibility between the concrete slab, anchorage system, dasher board system protective screening, gates, elevation verification to existing platforms and all associated components supplied under this Tender. No modifications required due to incompatibility between supplied components shall result in additional cost to the Township.

Outdoor Rink Dasher Board System

- The Contractor shall supply and install a complete outdoor dasher board system meeting or exceeding the minimum functional, material, dimensional, safety and durability requirements contained within (Appendix “J”). The Township shall determine equivalency at its sole direction. Any proposed equivalent system shall be accompanied by:
 - Complete manufacturer’s specifications
 - Shop drawings
 - Warranty information
 - Engineering details
 - Anchorage requirements
 - Product literature
 - Evidence demonstrating equivalency.
- In addition, the dasher board system at a minimum shall:
 - fit the concrete slab dimensions listed in this tender with a 6” maximum allowable tolerance on each side, measured from the outermost edge of the

slab to the outermost edge of board. Measurements shall be verified by contractor for sizing;

- work in conjunction with the existing platform, machine access points and light posts;
- Dasher Board shall include one (1) Machine Gate (straight section) minimum 144" in width and equipped with heavy duty casters. Machine Gate shall ensure smooth operation for the operator to open and maintain the same opening so that the Olympia may exit the ice. Location to be determined on-site with Municipal Contact;
- Dasher Boards shall include two (2) Players Gates (straight sections) at minimum 30" in width for future players benches. Location to be determined on-site with Municipal contact;
- Dasher Boards shall include one (1) Access Gate (straight section) at minimum 36" in width. Location to be determined on-site with Municipal contact;
- Kicker plate shall be maintained at a height of 8" around the perimeter of the boards, including at straight/curved board sections and player, access, and machine gates.
- Contractor shall coordinate the concrete slab elevation with the proposed dasher board system so that the exposed kicker plate height remains suitable for seasonal ice installation. Final elevations shall be established so that approximately 75 mm to 150 mm (3-6 inches) of ice may be maintained.
- Have the red line and two blue lines on the dasher board system (both sides);
- Provide a minimum 6-foot high galvanized chain-link protective screen behind both goal lines and continuously around the curved radii of the dasher board system. The protective screen shall be securely anchored and integrated with the board support system as per the manufacturer's recommendations;

- Project does not include additional areas such as players benches or penalty boxes

MISC

Additional project deliverables the successful bidder will be required to complete as part of this RFT's deliverables include:

- Supply and installation of all applicable drainage and backfill
- Shall be responsible for all engineering, permit fees, utility locates, traffic control, disposal costs, materials, labour, equipment, testing and site restoration required to complete the project.
- Contractor shall ensure that construction work accommodates the various events that occur within the park.
- Contractor shall supply the Township with all applicable shop drawings of proposed slab and board design before manufacturing or installation for final approval. Shop drawings shall indicate location of the boards, doors, elevations, kicker plates and in relation to existing infrastructure and access points.
- Project shall be completed by **December 1st, 2026** at a maximum.

Warranty

The Contractor shall warrant all labour, materials and workmanship supplied under this Contract against defects in design (where applicable), materials, installation and workmanship.

The warranty period shall commence upon the date of Total Completion as certified by the Township.

Minimum warranty requirements shall be:

- Concrete slab and associated workmanship – two (2) years
- Dasher board system (including structural framing, anchorage, gates and protective screening) – two (2) years

- Manufacturer's warranty for HDPE facing panels and structural aluminum components shall be assigned to the Township.

Where manufacturer warranties exceed the minimum warranty periods identified above, the longer warranty shall apply.

Any defects identified during the warranty period shall be corrected by the Contractor, at no cost to the Township, within thirty (30) calendar days of written notification, unless otherwise approved by the Township.

The Contractor shall remain responsible for all costs associated with labour, materials, travel, shipping and equipment necessary to complete warranty repairs.

Extended warranty periods exceeding the minimum requirements may receive additional evaluation points.

2.2.1 - Design Responsibility

The successful contractor shall be responsible for the complete design of the concrete rink slab, subbase, frost protection system, drainage provisions, anchoring system, and all related components necessary to provide a functional outdoor rink facility suitable for Ontario freeze-thaw conditions.

The contractor shall engage a Professional Engineer licensed in the Province of Ontario to prepare, stamp, and sign all design drawings and specifications

The contractor shall be fully responsible for ensuring compatibility between the concrete slab design and the proposed dasher board system, including all anchorage details, thermal movement provisions, damage considerations, and long-term durability requirements.

Approval of drawings by the Township shall not relieve the contractor of responsibility for the adequacy of the design.

2.3 – Geotechnical and Site Conditions

Proponents shall satisfy themselves regarding site conditions, access constraints, existing grades, utilities, drainage conditions, and soil conditions prior to submitting a Tender.

The Township makes no representation regarding subsurface conditions unless expressly provided in writing.

No claim for additional compensation arising from site conditions that could reasonably have been identified through site investigations shall be considered.

2.4 – Compaction and Grading Requirements

(a) Compaction shall meet a minimum of **100% Standard Proctor Maximum Dry Density (SPMDD)**, or as otherwise directed by the Township.

(b) The Township reserves the right to require proof of compaction, including field density testing, at the Contractor's expense.

2.5 – Waste Disposal

All waste and demolition materials shall be disposed of at an approved waste disposal site in accordance with Ministry of Environment regulations. Hazardous, designated substances or toxic material will not be accepted at the Killaloe, Hagarty and Richards Waste Disposal Site.

2.6 – Product Specifications

All work shall be carried out according to the Ontario Building Code, OPSS.MUNI 1350, CSA A23.1, OPSS 904, NHL – National Hockey League Canadian Sport Standards and CAN/CSA-Z262.7-04 Guideline for spectator safety in indoor arenas.

2.7 – Restoration of Site

Upon completion, shoulders, entrances, intersections, and disturbed areas shall be left neat and restored to the satisfaction of the Township.

2.8 – Completion Date

The work shall be completed by **December 1, 2026**. Earlier completion dates or schedules that accommodate park event schedules will be evaluated accordingly. Contractor is required to submit a proposed schedule of construction milestones as per Appendix "G".

2.9 – Liquidated Damages

Failure to complete the work by the specified date may result in liquidated damages of **\$500.00 per calendar day**.

PART 3 – TERMS AND CONDITIONS

3.1 – Unauthorized Response

Only the designated Municipal Contact is authorized to speak on behalf of the Township regarding this Request for Tender. Any Bidder who relies on information, clarification, or interpretation from any other representative does so entirely at their own risk.

3.2 – Request for Tenders to Remain Open

(a) RFTs will remain open for a period of **ninety (90) days** for review and award. If the Township requires an extension beyond this period, all Bidders will be notified.

(b) RFT submissions may only be withdrawn if the request is made prior to the RFT Closing Date and Time. Requests must be directed to the Chief Administrative Officer/Clerk-Treasurer by letter or in person by a Senior Officer of the company, with a signed withdrawal confirming the details. Telephone requests will not be considered. The withdrawal of an RFT does not disqualify a Bidder from submitting another RFT on the same contract.

(c) All RFTs shall be irrevocable and remain open for acceptance for a period of at least ninety (90) days following the stated closing date.

3.3 – Materially False, Incorrect, or Misleading Information

The Township may, at any time during the RFT process and without liability, cost, or penalty, reject any RFT or disqualify any Bidder if, in the Township's sole discretion, the RFT contains materially false, incorrect, or misleading information.

3.4 – Changes to Contract

No deviation from the RFT shall be made in the execution of the work without the prior written approval of the Township. The Bidder shall provide written notice and obtain written approval from the Township for:

- (a) Additional work, materials, services, or items not specified in this RFT, including corresponding cost estimates and schedule adjustments; and
- (b) Any recommended changes to the specifications, whether such changes increase or decrease the scope of work.

3.5 – Cancellation and Termination

- (a) The Township reserves the right, in its sole discretion, to change the dates, schedules, and deadlines set out in this RFT, to modify the scope of the project, or to cancel the RFT or the project without providing reasons.
- (b) The Township may cancel the contract at any time if the services are deemed unsatisfactory, or if the specifications or invoiced amounts do not match the RFT prices.
- (c) The contract may be terminated if the successful Contractor fails to fulfil the work to the satisfaction of the Township.
- (d) The Township may suspend the Contractor's bidding privileges, subject to the Procurement By-Law and principles of procedural fairness, for a period of up to twelve (12) months.
- (e) The Township may cancel the contract without cause by providing fifteen (15) days' written notice.

3.6 – Freedom of Information

The Bidder consents to the disclosure of any information contained in its RFT submission under the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56, as amended.

3.7 – Conflict of Interest and Unfair Advantage

Bidders must disclose:

- (a) any actual or potential conflict of interest.
- (b) any relationship with Township staff or Council that may create perceived bias; and
- (c) any prior involvement in developing specifications or background information that could create an unfair advantage.

If such a conflict exists, the Township may, at its discretion, withhold the award of a contract until the matter is resolved. The successful Contractor, or any other companies with the successful Contractor's interests, is not permitted to participate in any subsequent competitive bidding process for the construction portion of this project.

3.8 – Accessibility for Ontarians with Disabilities Act (AODA Compliance)

- (a) The Contractor shall comply with the Township's accessibility policies and requirements, as outlined in Appendix "E" – General Contractor Accessibility Agreement.
- (b) The Contractor shall comply with all applicable requirements of the *Accessibility for Ontarians with Disabilities Act, 2005*, S.O. 2005, c. 11, including Ontario Regulation 191/11 (Integrated Accessibility Standards), as amended.
- (c) The Contractor shall ensure that all employees, agents, and subcontractors who provide goods or services on behalf of the Township have received accessibility training as required under the AODA and its regulations.
- (d) The Municipality is committed to providing accessible procurement documents in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). Upon request, this RFT Document and any associated information can be made available in an alternative format or with communication supports to accommodate the needs of persons with disabilities. To request an alternative format, please contact the Municipal Office. The Municipality will work with the requester to determine the most appropriate accessible format or support in a timely manner.

(e) The Municipality is also committed to integrating accessibility considerations throughout its procurement processes. Suppliers are encouraged to consider accessibility in the design, delivery, and support of the goods and services they provide, and to identify any accessible features or options available as part of their submission.

3.9 – Health and Safety Requirements

(a) The Contractor shall comply with the Township’s Occupational Health and Safety policies and requirements as outlined in Appendix “F” - Occupational Health and Safety Declaration. At all times during the performance of the work, the Contractor shall also comply with the *Occupational Health and Safety Act*, R.S.O. 1990, c. O.1, as amended, all regulations thereunder, including but not limited to Construction Project Regulation (O. Reg. 213/91), and all other applicable federal, provincial, and municipal health and safety legislation, standards, and requirements.

(b) The Contractor shall be solely responsible for initiating, maintaining, and supervising all health and safety precautions and processes in connection with the work. The Contractor shall ensure that all workers assigned to the project possess the necessary training, qualifications and competencies required to safely and effectively perform their designated duties.

(c) Where required under the *Occupational Health and Safety Act*, the Contractor shall assume the responsibilities of Constructor and shall fulfil all statutory obligations associated therewith.

(d) The Contractor shall ensure all subcontractors comply fully with the same health and safety obligations and shall remain responsible for their acts and omissions.

(e) Failure to comply with health and safety requirements, unsafe work practices, or failure to correct deficiencies immediately upon notice may result in suspension of the work, removal from the site, withholding of payment, or termination of the Contract, without cost to the Township.

(f) The Township reserves the right to monitor site safety practices but assumes no responsibility for the Contractor’s health and safety obligations.

3.10 – Locates, Traffic Control, and Traffic Protection Plan

(a) The successful Contractor shall be solely responsible for obtaining all necessary utility locates and providing all required temporary traffic control, including but not limited to signage, barricades, and personnel (flaggers), in strict accordance with the *Ontario Traffic Manual – Book 7* and all applicable municipal by-laws.

(b) **Utility Locates:** The Contractor must verify and protect underground infrastructure before any ground disturbance.

(c) **Traffic Control and Signage:** The Contractor must design, install, and maintain all temporary signage for vehicles and pedestrians.

(d) **Traffic Protection Plan:** The Contractor shall identify traffic-related hazards and specify the methods that will be used to protect workers and the public throughout all project stages (setup, operation, and removal).

3.11 – Costs Incurred by Contractor

Except as expressly permitted in this RFT, no Bidder shall be entitled to any compensation, reimbursement, or claim of any kind arising from participation in this RFT. All costs and expenses incurred by a Bidder in preparing, submitting, or revising a RFT, or in performing any work in connection with this RFT, shall be the sole responsibility of the Bidder. By submitting a RFT, the Bidder acknowledges and agrees to bear all such costs.

3.12 – Weather Delay

Delays caused by adverse weather or unsuitable road conditions may justify schedule extensions and will be at the Township's sole discretion.

3.13 – Dust Control

The Contractor and/or subcontractor shall control dust arising from hauling and placement operations at its own cost.

3.14 – Indemnity

The Contractor shall indemnify and save harmless the Township of Killaloe, Hagarty and Richards from all losses, damages, expenses, actions, causes of action, suits, claims, demands, and costs whatsoever which may arise either directly or indirectly by reason of any failure, neglect, or refusal by the Contractor to comply with these specifications, or arising out of the performance or non-performance of the terms of the contract by the Contractor and its employees or agents, except to the extent that such liability was caused by any failure, neglect, or refusal by the Township to comply with the Contract, or arising out of the performance or non-performance of the terms of the Contract by the Township and its employees, agents, or contractors.

Without restricting the generality of the foregoing, it is understood and agreed that the Township shall not be liable for damages to any additional insured for bodily injury or property damage caused by accident by the Contractor or otherwise while engaged in work for or on behalf of the Township, causing either damage or injury through the negligence of the employees of the Contractor and whether or not the same shall be by reason of an accident by or with any truck, trailer, motor vehicle, or any other vehicle or equipment whatsoever. The Contractor hereby covenants and agrees with the Township to indemnify and save harmless the Township of Killaloe, Hagarty and Richards of and from all claims or damages whatsoever arising or caused by any of the acts or negligence or otherwise of the employees of the Contractor referred to in this paragraph, except to the extent that such liability was caused by the negligent act or omission of the Township and its employees, agents, or contractors.

3.15 – Protection of Environment and Property

(a) The Contractor shall be solely responsible for spills, dust control, debris, sediment runoff, contaminated material reporting, and any and all damage arising from the performance of the work caused by the Contractor, its employees, agents, or subcontractors. This includes, but is not limited to, damage to surface or subsurface utilities, roadways, sidewalks, curbs, buildings, structures, or other property located within or adjacent to the work area. All spills shall be immediately reported to the Township and all applicable regulatory authorities.

(b) The Contractor shall promptly repair or make good, at its own expense, any such damage to the satisfaction of the Township and the property owner, where applicable.

(c) The Contractor shall carry out the work in a manner that ensures the safety of its workers and the general public at all times. All work shall be performed in accordance with recognized safe work practices and in full compliance with all applicable federal and provincial legislation, regulations, and standards.

3.16 – Contract Performance

(a) No services within the service agreement will be sub-contracted without the Township’s prior consent; the Township reserves the right to reject the use of any subcontractor.

(b) Regular communication shall occur between Township representatives and a representative of the Contractor. Meetings may be called from time to time to review issues or concerns related to service levels or for clarification of contractual requirements.

3.17 – Insurance, WSIB, and Bonding

The successful Contractor shall deliver a certified copy of the Firm’s Public Liability and Property Damage Insurance Policy for the works, within ten (10) calendar days of receiving the acceptance notice. Coverage shall be at least **\$5,000,000** per accident and name the Township of Killaloe, Hagarty and Richards as a third-party insured. Failure to provide such proof may result in cancellation of the contract and forfeiture of the bid deposit.

Requirement	Details
Commercial General Liability (CGL) Insurance	\$5,000,000 minimum
Automobile Liability Insurance	\$2,000,000 minimum
Additional Insured	Township to be named as additional insured
WSIB Clearance Certificate	Current certificate – mandatory
Performance Bond	May be required up to 100% of the contract value

3.18 – Pricing

(a) Bidders shall provide a price for this project (refer to Appendix “G”), as stated in the Scope of Work and all other requirements of this RFT.

(b) RFT prices shall remain firm for the duration of the Contract. No fuel surcharge or escalation shall be paid.

(c) Submitted price shall include all associated costs incidental and necessary to complete this work including, but not limited to, labour, material, equipment, fuel, hauling, and placement.

3.19 – Failure to Perform

The Township may, without prior notice, take remedial action if the Contractor fails to properly carry out its responsibilities to the full satisfaction of the Township. The Township may, after notifying the Contractor, undertake alternative means to perform the work during the time the Contractor is unable to perform.

3.20 – Litigation with the Township

The Township reserves the right to consider ongoing litigation or prior disputes when assessing bidder responsibility, legal risk, and capacity to perform.

3.21 – Omissions and Discrepancies

All Bidders should carefully review this Request for RFT for errors or questionable matters. Should a Bidder find discrepancies in or omissions from the RFT documents, including any schedules, drawings, or appendices, or should the Bidder be in doubt as to the meaning, require any further clarification, or have any questions pertaining to the RFT documents, the Bidder must address their concerns in writing to the Municipal Contact. No oral interpretation shall be made by a Bidder as to the meaning of any of the RFT request documents or be effective to modify any of the provisions of the request documents. Disputes based on any omission or error, or on the content of the solicitation, will be

disallowed if these errors or omissions have not been brought to the attention of the Township as per the terms set out herein.

3.22 – Harmonized Sales Tax (HST)

Bidders shall comply with all applicable tax legislation, including the Harmonized Sales Tax (HST). All invoices submitted shall clearly identify applicable taxes and include sufficient detail to meet all legislative requirements.

3.23 – Governing Procurement By-Law

RFTs will be received, evaluated, accepted, and processed in accordance with the Township's Governing Procurement Policies and Procedures By-Law No. 21-2015 respecting purchasing (copy available upon request). By submitting an RFT for this project, the Bidder agrees to be bound by the terms and conditions of such By-Law and any amendments thereto. Any Contract resulting from this RFT shall be governed by and interpreted in accordance with the laws of the Province of Ontario.

3.24 – Reservation of Rights

Once the closing date and time has passed, Bidders will not have the right to change conditions, terms, or prices once an RFT has been submitted in writing to the Township, nor shall Bidders have the right to withdraw an RFT.

PART 4 – EVALUATION, AWARD, AND COMPLAINT PROCESS

4.1 – Opening of Request for Tenders

All submitted RFTs will be opened in the Council Chambers of the Municipal Administrative Building located at 1 John Street, Killaloe, Ontario on **August 19th at 10:00 AM local time**.

The opening of the RFTs shall be conducted by the Asset Manager, or designate, and other Municipal Officials as required. The opening of the RFTs is open to the public.

4.2 – Evaluation of Tenders

The Township intends to evaluate and award the Contract to the highest-ranked compliant proponent based on the evaluation criteria outlined below.

The Township is not obligated to accept the lowest-priced Tender.

Evaluation Criteria:

Criteria	Weight
a. Experience & References	/10 points
b. Methodology & Schedule	/10 points
c. Warranty & Service Life	/10 points
d. Price	/70 points
e. Total	/100 points
Domestic Supply Chain Compliance (51%)	Yes/No

4.2.1. – Domestic Supply Chain Plan Evaluation

As part of their submission, proponents shall complete and submit Appendix "I" – Domestic Supply Chain Plan.

The Domestic Supply Chain Plan shall identify the major goods and services proposed for the project and demonstrate that a minimum of fifty-one percent (51%) of the total value of the project will consist of Ontario-Made and/or Canadian-Made goods and services.

The Domestic Supply Chain Plan will be evaluated on a 'Pass/Fail' basis. Those Tenders not meeting the 51% will be deemed non-compliant and shall receive no further consideration, even if they are to score higher on all other aspects of the Tender.

The Township reserves the right to seek clarification or supporting documentation respecting any information contained within the Domestic Supply Chain Plan.

For the purposes of this Tender, the following terms shall have the meanings assigned to them in the *Municipal Buy Ontario Procurement Directive* dated April 13, 2026, as amended from time to time: "Canadian-Made Good", "Canadian Service", "Construction", "Made-In

Ontario Vehicle”, “Major Goods”, “New Procurement”, “Ontario Service”, “Ontario Vehicle Producer”, “Ontario-Made Good”.

Source: <https://www.ontario.ca/files/2026-04/mpbsd-p-buy-ontario-procurement-directive-en-2026-04-13.pdf>

4.3 – Negotiations

Following completion of the evaluation process, the Township reserves the right to enter into negotiations with the highest ranked proponent regarding clarification, minor refinements, schedule, shop drawings and contract execution.

If negotiations are unsuccessful, the Township reserves the right to terminate negotiations and enter negotiations with the next highest ranked proponent.

4.4 – Acceptance of Request for Tender

The Township intends to award the contract to the compliant bidder offering the best overall value to the Township, taking into consideration price, experience, references, methodology, schedule and warranty.

4.5 – Bid Irregularities, Clarifications, and Rectification

- (a) The Township may determine whether an irregularity is material or non-material.
- (b) The Township may request clarification of ambiguous information. Clarifications cannot be used to change price, substance, or technical offering.
- (c) Contractors may not add missing material content after closing unless expressly permitted for non-material irregularities.
- (d) The Township may waive, permit rectification of, or seek clarification regarding minor irregularities that do not materially prejudice other Bidders.
- (e) Material non-compliance will result in disqualification.
- (f) No rectification will be permitted where it would amount to submitting a new bid, improving a bid after closing, or unfairly affecting ranking.

(g) The Township's determination is final, subject to any complaint process required by policy or regulation.

4.6 – Procurement Complaint Process

(a) Within five (5) business days from the date upon which a Bidder is informed that they have not been selected as the winning Bidder, an unsuccessful Bidder has the right to submit a written request for a formal debriefing from the contract authority responsible for the procurement.

(b) The Township will provide the debriefing within ten (10) business days of having received such a request, with a view to providing the unsuccessful Bidder with an opportunity to learn why their bid was not selected.

(c) If the Bidder remains dissatisfied after the debriefing, the Bidder has an additional ten (10) business days to prepare and file a formal complaint.

(d) Complaints will be reviewed by a designated municipal official who is not directly involved, where possible.

(e) A formal complaint must be made in writing and addressed to the CAO/Clerk. The complaint should contain the identity of the complainant and the procurement process at issue, as well as a clear and detailed statement of the legal and/or factual grounds upon which the complaint is based. The complaint should also include, as attachments, any information or documents relevant to the complaint that are in the Bidder's possession.

(f) The Township's written decision is final, subject to applicable law.

4.7 – Final Awarding Information

(a) By submitting an RFT, the Contractor acknowledges that the Township is under no obligation to disclose information regarding any RFT submitted, the results of the RFT process, or the reasons for selecting any Contractor.

(b) All RFTs are received in confidence, subject to the disclosure requirements of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56, as amended. The Township will maintain the confidentiality of all RFT information except as required by law or court order.

APPENDIX “A” – CONTRACTOR IDENTIFICATION SHEET

(Must be returned with RFT)

Request for Tender: RFT-06-2026

Project: ROUND LAKE RINK SURFACE AND DASHER BOARD
REPLACEMENT

Contractor Information

Company Name:

Contact Person:

Mailing Address:

City and Province:

Postal Code:

Telephone Number:

Facsimile Number:

Cell Phone Number:

Email Address:

Signing Authority Name:

Contractor or Signing Official Signature:

(I have the authority to bind this Corporation)

Corporate Seal (if applicable):

Affix Corporate Seal Here

APPENDIX “B” – RFT ACKNOWLEDGEMENT AND ADDENDA DOCUMENTS RECEIVED

(Must be returned with RFT)

Request for Tender: RFT-06-2026

Project: ROUND LAKE RINK SURFACE AND DASHER BOARD REPLACEMENT

By signing below, the Contractor or authorized agent acknowledges and confirms:

(a) I/We have received all documents noted in the Table of Contents and all details necessary to submit an RFT.

(b) This RFT is submitted independently, without connection, knowledge, comparison of figures, or arrangement with any other party submitting an RFT for the same goods or services.

(c) I/We have carefully reviewed the RFT and hereby submit our RFT to the Township of Killaloe, Hagarty and Richards.

(d) I/We acknowledge receipt of all addenda issued to this RFT up to and including the following:

Number of last addendum:

Description of last addendum:

Signing Authority Name (if applicable):

Date of Signature:

Contractor or Signing Official Signature:

(I have the authority to bind this Corporation)

Corporate Seal (if applicable):

Affix Corporate Seal Here

APPENDIX “C” – CONTRACTOR EXPERIENCE AND REFERENCES

(Must be returned with RFT)

Request for Tenders: RFT-06-2026

Project: ROUND LAKE RINK SURFACE AND DASHER BOARD
REPLACEMENT

The Contractor shall list below the last three (3) locations where similar goods and services have been performed by this company within the last five (5) years.

Reference 1

Name of Company:

Corporate Contact:

Phone Number:

Goods and/or Services Supplied:

Date of Completion of Work:

Reference 2

Name of Company:

Corporate Contact:

Phone Number:

Goods and/or Services Supplied:

Date of Completion of Work:

Reference 3

Name of Company:

Corporate Contact:

Phone Number:

Goods and/or Services Supplied:

Date of Completion of Work:

APPENDIX “D” – RFT DELIVERY LABEL

(Must be completed and affixed to the outside of the submission envelope)

Request for Tender: RFT-06-2026

Project: ROUND LAKE RINK SURFACE AND DASHER BOARD
REPLACEMENT

RFT DOCUMENTS ENCLOSED

FROM (Contractor Information):

Company Name:

Address:

City/Town:

Province/Postal Code :

Contact Person :

Telephone Number:

DELIVER TO:

**CAO/Clerk
Township of Killaloe, Hagarty and Richards
1 John Street, P.O. Box 39
Killaloe, ON K0J 2A0**

APPENDIX “E” – GENERAL CONTRACTOR ACCESSIBILITY AGREEMENT

(Must be returned with RFT)

Request for Tender: RFT-06-2026

Project: ROUND LAKE RINK SURFACE AND DASHER BOARD
REPLACEMENT

I/We hereby certify the accuracy of the following statement:

I/We confirm that all employees, agents, and subcontractors who will be providing goods or services on behalf of the Township of Killaloe, Hagarty and Richards have received Accessible Customer Service Training in compliance with the *Accessibility for Ontarians with Disabilities Act, 2005*, S.O. 2005, c. 11, and Ontario Regulation 191/11 – Integrated Accessibility Standards, as amended.

Date of Signature:

General Contractor Name:

Signing Authority Name (if applicable):

Signature:

(I have the authority to bind this Corporation)

Corporate Seal (if applicable):

Affix Corporate Seal Here

APPENDIX “F” – OCCUPATIONAL HEALTH AND SAFETY DECLARATION

(Must be returned with RFT)

Request for Tender: RFT-06-2026

Project: ROUND LAKE RINK SURFACE AND DASHER BOARD
REPLACEMENT

In submitting this RFT, I/we, on behalf of:

Certify the following:

(a) I/We have a health and safety policy and will maintain a program to implement such policy as required by clause 25 of the *Occupational Health and Safety Act*, R.S.O. 1990, c. O.1, as amended (the “OHSA”).

(b) For this Contract, as Contractor, I/we will fulfil the specific requirements of O. Reg. 213/91, Construction Projects, as amended.

(c) With respect to the services being offered in this RFT, I/we and our proposed subcontractors acknowledge responsibility to, and shall:

1. fulfil all the “employer” obligations under the OHSA and ensure that all work is carried out in accordance with the OHSA and its regulations;
2. ensure that adequate and competent supervision is provided as per the OHSA to protect the health and safety of workers;
3. provide information and instruction to all employees to ensure they are informed of the hazards inherent to the work and understand the procedures for minimizing the risk of injury or illness; and
4. ensure all work is carried out in accordance with the Occupational Health and Safety legislation.

(d) As employer and Contractor for this project, I/we agree to take every precaution reasonable in the circumstances for the protection of worker health and safety, as required under the OHSA.

WSIB Firm Number:

DATED on this _____ day of, _____ 2026.

Authorized Signing Officer:

Title:

Signature

(Must be returned with RFT)

Appendix "G" – RFT Form

(Must be returned with RFT)

Request for Tender: RFT-06-2026

Project: ROUND LAKE RINK SURFACE AND DASHER BOARD REPLACEMENT

Name of Company:

Address:

Phone/Fax Number:

Email:

Proposed Schedule of Completion:

Phase of Project	Proposed Date
Submission of structurally designed slab for township review	
Completion of existing asphalt base removal	
Completion of rink surface subbase	
Completion of concrete slab (including curing time)	
Completion of outdoor rink dasher board system	
Completion of protective screening	
Final/Project Completion	

RFT Offer

I/We, the undersigned, having carefully examined the specifications and made all necessary inquiries, hereby offer to supply the materials and services described in this RFT to the Township of Killaloe, Hagarty and Richards in accordance with the said documents.

All Pricing shall be in Canadian Funds and include all applicable costs.

RFT Price: \$ _____

HST: \$ _____

Total: \$ _____

Authorized Signature: _____ **Date:** _____

(I have the authority to bind the Corporation)

Corporate Seal (if applicable):

Seal Here Affix Corporate

Note: This RFT is not transferable. Any alteration of the Company name entered hereon may result in the RFT being considered irregular and rejected.

APPENDIX “H” – DECLARATION OF NON-COLLUSION

(Must be returned with the RFT)

Request for Tender: RFT-06-2026

Project: ROUND LAKE RINK SURFACE AND DASHER BOARD REPLACEMENT

This Declaration of Non-Collusion is required to ensure that the Township of Killaloe, Hagarty and Richards receives bona fide competitive RFTs through a free and fair competitive Tender process. Any effort by a Bidder to influence the Township or its representatives in the process of examination, evaluation, and comparison of RFTs, or in decisions regarding the award of a Contract, shall result in the rejection of the Bidder's offer.

WE CERTIFY THAT:

- The RFT submitted herewith is a bona fide RFT intended to be competitive.
- We have not fixed or adjusted the amount of the RFT under or in accordance with any agreement or arrangement with any other person.

We have not done, and we undertake that we will not do, at any time, any of the following acts:

- Communicated to a person other than the person calling for this RFT the amount or approximate amount of the proposed RFT (except where the disclosure, in confidence, of the approximate amount of the RFT was essential to obtain insurance premium quotations required for the preparation of the RFT).
- Entered into any agreement with any other person that he/she shall refrain from bidding or as to the amount of any RFT to be submitted; or
- Offered or paid or given or agreed to give any sum of money or valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any other RFT or proposed RFT any act or thing of the sort described above.

In this Declaration:

- **“Company”** means the Client and/or Owner of the project that is being procured.
- **“Tenderer”** has the same meaning as the Bidder.
- **“Person”** shall include any individual or any company or association, corporate or incorporate.
- **“Any agreement or arrangement”** shall include any transaction of the sort described above, formal or informal and whether legally binding or not.

Signed on behalf of:

Authorized Signature:

Corporate Seal (if applicable):

Affix Corporate Seal Here

APPENDIX “I” – ONTARIO CONTENT DECLARATION

(Must be returned with the RFT)

Request for Tender: RFT-06-2026

Project: ROUND LAKE RINK SURFACE AND DASHER BOARD REPLACEMENT

The proponent shall identify the origin of major materials, components, labour and services proposed for this project and indicate the estimated domestic content associated with each component. For the purposes of this Appendix, 'Domestic Content' means goods or services originating in Ontario or elsewhere in Canada.

	Major Good or Service	Supplier/ Manufacturer/ Contractor	Origin (Ontario /Canada/Other)	Estimated Value (\$)	Domestic Content (%)
1	Demolition and Disposal Services				
2	Design Services				
3	Concrete Slab Materials (including all aggregate, concrete, foam and steel)				
4	Outdoor Rink Dasher Board System				
5	Protective Screening				
6	Construction Labor				
7	Equipment & Construction Services				
8	Site Restoration Materials & Services				
9	Other Major Components				
10	Total Project Value:	-	-		

DOMESTIC CONTENT COMMITMENT

The Proponent hereby commits that a minimum of fifty-one percent (51%) of the total value of goods and services supplied under this Contract shall originate from Ontario and/or Canadian sources.

The Proponent acknowledges that this commitment forms part of its Tender and may be verified by the Township during performance of this Contract.

Signed on behalf of:

Authorized Signature:

Corporate Seal (if applicable):

APPENDIX “J” – MINIMUM DASHER BOARD PERFORMANCE SPECIFICATIONS

Guide Specifications – Outdoor Dasher Board System

“Forum Pro 900 Aluminum Dasher Board system”

SECTION 13180

OUTDOOR DASHER BOARD SYSTEM

PART 1 GENERAL

1.01 GENERAL

- A. Comply with requirements of General (and Supplementary) Conditions, and Division 1, General Requirements.

1.02 SECTION INCLUDES

- A. The work of this Section shall include, but not be limited to, the following:
 - 1. Manufacture, supply and installation of complete factory prefabricated, arena board system with galvanized chain link fencing upper containment on the ends/radii;

1.03 RELATED SECTIONS

- A. Provision for secure, covered storage area at the site: Division 1, General Requirements.
- B. Provisions to keep the general public, and workers not involved in erection of work of this Section, a safe distance from erection operations: Division 1, General Requirements.
- C. Maintaining suitable temperatures and other related site conditions necessary for the proper performance of the work of this section: Division 1, General Requirements.
- D. Final Cleaning to be carried out as specified in Division 1, General Requirements.

1.04 SYSTEM DESCRIPTION

- A. Flexible modular arena board system of prefabricated, lightweight, removable panel sections, having aluminum framing; UV-stabilized high density polyethylene (HDPE-UV) facing, (1219mm (48")) high and 2440mm (8') long, with topsill, and kickstrip.
- B. Heavy Duty 5/8" Wedge Anchors.
- C. Gates and Hardware.
- D. Aluminum Framed Dasher boards
- E. 6' high Galv Chain link on the ends/radii
- F. Permanent wedge anchor bolt system for securing to concrete substrate.

1.05 **PERFORMANCE REQUIREMENTS**

- A. [Arena board system shall confirm to NHL – National Hockey League
- B. Canadian Standard Board: Dasher Board system must comply with CAN/CSA-Z262.7-04; Guideline for spectator safety in indoor arenas (indoor arenas only).

1.07 **SUBMITTALS**

- A. Shop Drawings
 - 1. Shop drawings shall show, in appropriate scale, dimensions, details of arena board system, glazing assemblies, methods of joining, fastening, bonding, joint locations, methods of anchoring, sizes of anchors, glazing details and glazing methods, hardware, installation procedures, provision of expansion and contraction, details of other pertinent components of the work, and adjacent constructions to which work of this Section will be attached.
 - 2. CWB certificate submitted on request.

1.06 **QUALITY ASSURANCE**

- A. Qualifications
 - 1. Arena board system shall be provided by a firm having a minimum of 5 years satisfactory experience supplying and installing arena boards, using persons trained and skilled in type of work required for both manufacturing and installing.
 - 2. All welding must be completed by a certified CWB welder according to CSA-W47.1 and or W47.2.

1.07 **PROJECT/SITE CONDITIONS**

- A. Environmental Requirements: Ensure that installation takes place only, when temperatures and other conditions are suitable for safe and proper installation.
- B. Field Measurements: Verify location and layout of arena gates

1.08 **WARRANTY**

- A. Warrant the work of this section against defects in materials and workmanship for a period of one (1) year from the date of substantial performance of the contract. Misuse, abuse and/or accident not caused by normal use excluded.
{Note: substantial performance usual for Canada}

1.09 **[MAINTENANCE – EXTRA MATERIALS]**

- A. Supply, in addition to quantities required for the Work, extra materials and products to be stored by the Owner as follows:
 - 1. Two extra pieces each of 8' kickstrip and straight 8' topsill
 - 2. Fifty additional colour matched screws required for fastening of PE facings.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. The following manufacturers are acceptable:
 - 1. Vepe-Icepro Inc 7040 Wellington Rd 124S, Guelph, Ontario, Canada Phone (519) 763-6633 Fax (519) 763-2013
 - 2. Other approved manufacturer, meeting the requirements of this Section, and complying with the provisions of the contract.
- B. Use of specific requirements set forth in the specification does not preclude the use of equivalent products by approved manufacturers, but are given for the purpose of establishing a standard of design, quality of materials, product content, construction and workmanship.

2.02 MATERIALS

- A. Dasherboard Frames: Lightweight aluminum modular panels.
- B. UV-Stabilized High Density Polyethylene (HDPE-UV): High Impact, integrally coloured, high-density polyethylene and fiberglass cladding. Top sill to be $\frac{3}{4}$ " thick coloured HDPE-UV. Puckboard facing to be $\frac{1}{4}$ " white fiberglass, $\frac{1}{4}$ " YELLOW fiberglass kick strip.
- C. 6' high 6 gauge galvanized 2" chain link fencing on the ends/radii. Vertical posts are 1 $\frac{7}{8}$ " galv steel fence posts, Horizontal stringers are 1 $\frac{5}{16}$ " galv steel rails held to the verticals with boulevard clamps. 6" long Alu wire ties are used to hold the chain-link to the vertical posts/horizontal rails.
- D. Hardware: stainless steel hinges and latches
- E. Anchor Bolts (for arena board panels): Zinc plated steel – $\frac{5}{8}$ " wedge anchors
- F. Rubber Flooring: if required

2.03 FABRICATION

- A. General
 - 1. As far as practical, execute fitting and assembly in the shop with the various parts or assemblies ready for erection at the project site.
 - 2. Accurately weld together all joints, corners and intersections. Match components carefully to produce continuity of line and design. NOTE: All welding to be completed by CWB certified welders.
 - 3. Provide devices for anchoring the assemblies to the substrate with adjustments to permit correct and accurate alignment.
 - 4. Fabricate anchoring devices required to secure the work of this Section. Supply anchors and layout drawing, where required to be built into work of other Sections.
 - 5. System components shall be numbered for ease of installation, disassembly, and reinstallation.

- B. Arena Panels

1. Arena panels shall be factory prefabricated in demountable sections. The design of all panels whether straight, curved or in which a gate is located shall be similar.
2. Typical sections shall consist of two vertical end tubes, one middle stringer, two horizontal top and bottom stringers. Frames shall be connected end to end with heavy-duty bolts and shall be connected to rink slab concrete structure with plated anchor bolts.

Typical details used in the Forum Pro 900 aluminum dasher board elements:

- top horizontal stringers (2)	1" x 2" x .125 thick
- middle horizontal stringer	1 1/2" x 1 1/2" x .125 thick
- bottom horizontal stringers (2)	1" x 2" x .125 thick
- vertical end tubes (2)	2" x 5" x .125 thick

3. All panels are to have two 9/16" holes on the vertical ends for the 1/2" bolts to hold the panels together.
4. Standard size of straight arena panels shall be 2438 mm (8'-0") long, 1219 mm (48") high.
5. The playing surface side of the arena panel shall be faced with 6 mm (1/4") thick HDPE-UV. Both sides of the arena facing shall have smooth surfaces. Colour of arena facing shall be identical on both sides.
6. The cladding shall be attached to the arena board framing with 1/4-20 thread cut screws with colour matched heads.
7. Provide a 19 mm (3/4") thick COLOUR impregnated HDPE-UV caprail with a textured surface, fastened to top horizontal framing member. Both edges of caprail shall have a smooth and radiused edge.
8. Provide a 6 mm (1/4") thick YELLOW fibreglass kick strip fastened to bottom horizontal framing member. The top edge of the kick strip shall have a smooth radiused edge.
9. Standard colour of caprail shall and to be yellow, from manufacturer's standard colour range].

C.

F. Gates

1. Access gates shall be built into standard 1524 mm (5'-0") sections and shall be 914 mm (3'-0") wide, left or right hand swing. No access gates required.
2. Player's gates shall be built into standard 1524 mm (5'-0") sections and shall be 762 mm (2'-6") wide, left or right hand swing. Gate latch shall be a single latch type with rink side access.
3. All players, access gates and machine gates shall have lift-off adjustable hinges with grease fittings for ease of operation. Hinges 1/2" MARR style

pin, Stainless Steel and are bolted to the frames using ½"-13 coarse thread zinc plated bolts with nord-lock washers, nuts.

4. A flush mounted push-button latch shall be incorporated in the cap rail on the ice entrance gates to the penalty boxes and ice access gates where shields would otherwise prevent latch operations. ISR buttons are not required.
5. Equipment gates shall be double gates with a 2440mm (8'0) opening.
6. Each equipment gate unit shall be equipped with a zamloc-closing device as manufactured by Vepe-Icepro Inc.

G. Threshold

1. Player gates and access gate thresholds shall have a 25 mm (1") thick white high density polyethylene covering that can be removed and replaced when wearing occurs. Fasteners are to be counter sunk ½" deep to prevent skates from hitting the screw heads.
2. Thresholds of equipment gates shall be 63 mm (2-1/2") above floor [rink] level.

H. Upper Containment

1. 6' high 6 gauge galvanized, 2" chain link fencing located on the ends/radii.
2. Vertical posts are 1-7/8" galv steel fence posts, Horizontal stringers are 1 5/16" galv steel rails held to the verticals with boulevard clamps.
3. 6" long Steel wire ties are used to hold the chain-link to the vertical posts/horizontal rails.

I. Board Anchors

1. All arena boards shall be tightly fastened to the concrete slab by means of 5/8" zinc plated wedge anchors.

2.04 ACCESSORIES

A. N/A

PART 3 EXECUTION

3.01 EXAMINATION

- A. Before commencing erection and installation, examine the work of other Sections to which the work of this Section will be attached.
- B. Report immediately in writing to the Architect/Engineer, all discrepancies in accuracy and suitability, conditions that will adversely affect the installation and permanency of the work of this Section.

3.02 INSTALLATION

A. General

1. Installation of boards to be carried out by manufacturer's installation crew.

2. Ensure a complete arena system with all arenas and spectator shielding straight and true to line and properly braced. Set work level, plumb, square and true with uniform joints.
3. Fasten the work securely as erection progresses. Provide all units with suitable temporary braces, shores, and stays to hold them in position until permanently secured.

3.03 ADJUSTING

- A. Upon completion of the Work of this Section, inspect, test and adjust installation.
- B. Test all operable elements and ensure easy and smooth operation.

3.04 CLEANING

- A. Keep work areas clean as work progresses. Final cleaning to be carried out as part of General Conditions.
Remove all scrap material from the site and leave premises in a neat and tidy condition.

END OF SECTION

— End of Document —

RFT-06-2026 – Township of Killaloe, Hagarty and Richards