

**Position Title:** Public Works Truck/Equipment Operator

**Work Relationship:** Reports Directly to Public Works Superintendent

**Purpose of Position:**

To provide a variety of construction, snow/ice removal, maintenance and repair services to roadways and adjacent public property for the safety and convenience of the public.

**MAJOR RESPONSIBILITIES:**

**1. Program/Service**

Responsible for conducting general maintenance functions for roads and public works operations such as:

- Maintaining roads in good condition for safe, hazard-free driving.
- Maintains good condition of roads during winter months by sanding and salting of roads and sidewalks, snow plowing and shovelling. Will be required to respond to emergency requests.
- Perform other related duties as assigned.

**2. Human Resources**

Not responsible for supervising or directing the work of others.

**3. Financial Resources**

Not responsible for the preparation of budgets or acquisition of funds.

**4. Material Resources**

- Carries out work assignments using a variety of vehicles and heavy equipment. Responsible for the safe and effective use of equipment.
- Maintains equipment, vehicles and tools in a safe operating condition by:
  - i. following acceptable maintenance and servicing schedules (oil changes, filters and lubrications, etc.) according to service manuals;
  - ii. performing repair/replacement work; and
  - iii. recommending major repairs and/or replacement of equipment to the Works Superintendent or his/her alternate.

**SKILL AND EFFORT**

**5. Knowledge**

- Ability to operate a variety of equipment safely and efficiently.

- Knowledge of road maintenance, standards and other applicable legislation.

## **6. Physical Skill and Effort**

- Excellent physical condition with ability to handle physical demands and operate heavy machinery.

## **7. Decision Making and Judgement**

Work is performed under the direct supervision of Works Superintendent.

Judgement is exercised in:

- Working without supervision once the task has been outlined by supervisor.
- Notifying supervisor of operational problems or issues as necessary.
- Ensuring that work activity is carried out according to quality standards.

## **8. Interpersonal Skills/Contacts**

Interpersonal skills to work with co-workers and the public.

Internal:

- With other co-workers for the purpose of sharing information to complete work assignments.

External:

- With the public to provide information, ensuring polite, tactful relations.

## **WORKING CONDITIONS:**

### **9. Environment**

- Exposed to physical hazards and inclement weather conditions such as blizzards, white-outs, ice storms, fog, etc.

### **10. Control Over Work Schedule**

- Works overtime and unusual work hours as required to handle public works emergencies and poor weather conditions.

***The foregoing description reflects the general duties necessary to describe the principal functions of the job identified and shall not be construed to be all the work requirements that may be inherent in this classification.***