

**Amended Mayoral Directive #1 – Committee of the Whole  
Issued under O. Reg. 530/22 (Strong Mayor Powers)  
Original Issue Date: September 18, 2025  
Amended Date: November 4, 2025  
To: Chief Administrative Officer  
Subject: Committee Structure – Establishment of a Committee of the Whole**

**Authority**

This directive is issued pursuant to:

- Municipal Act, 2001, s. 225 – Role of Head of Council
- Municipal Act, 2001, s. 229 – Responsibilities of the Chief Administrative Officer
- Municipal Act, 2001, ss. 284.6 to 284.8 – Strong Mayor Powers and Provincial Priorities
- O. Reg. 530/22– Authority of the Head of Council to establish and assign committees
- Township of Killaloe, Hagarty and Richards Procedural By-law No. 16-2023 (as it exists pending update to reflect Strong Mayor legislation)

**Directive**

Effective immediately and continuing until amended or revoked under O. Reg. 530/22:

**1. Committee Structure**

All existing standing and ad hoc committees of Council are dissolved. A Committee of the Whole is established as the principal committee of Council, composed of the Mayor and all Members of Council.

**2. Meetings**

The Committee of the Whole shall meet at the call of the Mayor, or as otherwise scheduled for efficiency and public transparency. Meetings may occur monthly—typically on the second Tuesday— or more frequently as required to review and discuss municipal business prior to formal Council decisions.

**3. Chair**

The Mayor shall preside as Chair of the Committee of the Whole in accordance with O. Reg. 530/22. In the Mayor's absence, the Deputy Mayor or another Member may preside in accordance with the Procedural By-law.

**4. Administrative Implementation**

The CAO is directed to ensure that all necessary administrative steps are taken to implement this structure, including:

- Updating the meeting schedule, agendas, and public notices; and
- Redirecting any outstanding committee business to the Committee of the Whole.

**5. Procedural By-law Update**

The CAO shall prepare draft amendments to Procedural By-law No. 16-2023 for Council's consideration at the next available opportunity to formally codify this structure and reflect the current Strong Mayor framework.

Until Council adopts those amendments, this directive shall operate in accordance with O. Reg. 530/22 and prevail to the extent of any inconsistency with the existing by-law.

**6. Circulation and Public Notice**

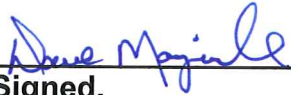
The CAO/Clerk shall circulate this directive to all Members of Council and senior staff and post it on the Township's website or other official notice platform.

**Purpose**

This directive promotes efficient, transparent, and accountable governance by consolidating all committee business under a single forum that includes every Member of Council. It reduces duplication of staff effort, ensures that discussions occur in full public view, and aligns the Township's

operations with the administrative leadership model established under O. Reg. 530/22 and the Municipal Act, 2001.

Effective Date: Immediately upon issuance; remains in effect until amended or revoked.



Signed,

**Dave Mayville, Mayor**

**Township of Killaloe, Hagarty and Richards**

This amended directive replaces and supersedes the version of Mayoral Directive #1 issued on September 18, 2025.