

September 16, 2025

Regular Meeting

7:00 PM

Council for the Township of Killaloe, Hagarty and Richards met on the above date with Mayor David Mayville and Councillors Harold Lavigne, Bil Smith, Maureen MacMillan, Ted Browne, Carl Kuehl, and Brian Pecoskie in attendance.

Call to Order:

Mayor Mayville chaired the meeting which he opened and called to order.

First Nations Land Acknowledgement:

First Nations Land Acknowledgement read by Mayor Mayville.

Moment of Silent Reflection:

Mayor Mayville requested a moment of silent reflection.

Mayor's Address:

Mayor Mayville reported attending several meetings, including an Irish Gathering debrief, a closed County meeting focused on strategic alignment and financial preparedness, and Special Meetings held on August 8 (regarding the special area rate) and August 9 (related to housekeeping amendments to the zoning by-law). Mayor Mayville also participated in a County Council meeting that included the Health, Community Services, and Corporate Services Committees, as well as a meeting with the CAO and Administrative Staff.

Mayor Mayville advised that Wednesday September 24, 2025 at 3:00 pm the County of Renfrew is hosting a Municipal Day which will be held in Pembroke at the County building, Tuesday September 30, 2025 is Truth and Reconciliation Day and that the Committee of the Whole meeting scheduled for September 23, 2025 will be a Special Meeting of Council.

Pecuniary/Financial Interest:

No pecuniary/financial interest was declared.

Delegations:

Mr. Jeff Muzzie, Nick Gooderham; General Manager of Ottawa Valley Forestry and Colin Mackinnon; Crown Wood Supervisor of Ben Hokum and Son was in attendance. Mr. Muzzie was invited to address Council. Mr. Muzzie delivered a presentation on the use of glyphosate-based herbicides for forest management. Following discussion, Council decided to postpone introducing a resolution on herbicide spraying until they have reviewed all pertinent information.

Council thanked Mr. Muzzie for his presentation.

Mr. Soopaula was present and invited to address Council. Mr. Soopaula gave a presentation on rural democracy and the use of strong mayor powers, with the intent of understanding the Mayor's specific plan to support the provincial objectives of the legislation. Mr. Soopaula asked Mayor Mayville to confirm whether he acknowledges and understands that he is not obligated to implement the Strong Mayors Act in the Township of KHR to which Mayor Mayville advised that he would provide a statement regarding Mr. Soopaula's presentation upon its conclusion. Mr. Soopaula proceeded with his presentation.

Mayor Mayville provided a statement in response to Mr. Soopaula, which was followed by Council discussions.

Council thanked Mr. Soopaula for his presentation.

Minutes:

Moved by Harold Lavigne
Seconded by Bil Smith

Motion to approve the minutes of the Regular Council meeting of September 2, 2025 open & closed sessions (understanding closed minutes remain confidential). Carried.

Moved by Harold Lavigne
Seconded by Maureen MacMillan

Motion to approve the minutes of the Special Meeting of June 24, 2025 open & closed session (understanding closed minutes remain confidential) and September 9, 2025 open session. Carried.

Meetings:

September 23, 2025 Special Meeting at 7:00 p.m. was scheduled.

Reports:

Fire Chief: Fire Chief Bob Gareau was in attendance and invited to give his report. Fire Chief Gareau reported that, as it relates to fire; operations included a tree on fire on a hydro line along Old Trestle Road, attendance at a smoke alarm call at a residence on Round Lake Road and a bush fire at Jack's Lake Park. Ongoing activities include weekly truck checks, monthly equipment checks and truck equipment inventory. Recent events included an Officers' meeting, a Kidz Kastle inspection, a RCFA quarterly meeting, a bi-monthly meeting, an OAFCA presentation on an overview to Ontario fire code changes and the start of certification specific training. Fire Chief Gareau reported that upcoming events include; battleship pump testing and certification, a OAFCA Town Hall meeting, a truck visit to Kidz Kastle, fire prevention training for both KPS and St. Andrew's Schools and a bi-monthly meeting. Fire Chief Gareau also reported on recent and upcoming training.

As it relates to CEMC; Fire Chief Gareau reported that recent events included an IQEMPO (Improving the Quality of Emerg. Management Programs in Ontario), an EMC Working Group meeting and a County-wide touchpoint exercise meeting. Upcoming events include two IQEMPO working group meetings (7th and 8th), a Capital Sector meeting at the Nepean Sportsplex, a County-wide touchpoint exercise meeting, EM training review, the County-wide exercise for 2025 and the 2025 EM program review meeting.

Fire Chief Gareau reported on the Fire Safety books for children between the ages of 5 to 11, designed by Community Safety Net. Fire Chief Gareau expressed his appreciation to the local businesses that supported the initiative; McCarthy Fuels and Propane, Lakepoint Cottage Resort on Golden Lake, Homestead At Wolf Ridge Golf Course, Mask Electric, Round Lake Country Store, Eva's Café, Round Lake Heating and Air Conditioning, Round Lake Food Market, Killaloe Hardware and Welk Electric Plumbing and Heating.

Councillor Browne inquired whether the bush fire at Jack's Lake was the result of a campfire, to which Fire Chief Gareau confirmed that it was. Councillor Browne also requested that Fire Chief Gareau inform the firefighters that the Protection and Emergency Management Committee no longer exists, and therefore he is not able to attend any annual meetings with the firefighters. Additionally, Councillor Browne asked if any new firefighters had been hired. Fire Chief Gareau advised that one individual had been considered; however, they were deemed ineligible due to residing too far away to effectively respond to calls.

Council thanked Fire Chief Gareau for his report at which time he left the meeting.

Community Development Coordinator: Community Development Coordinator Colton Charbonneau was in attendance and invited to present his report. Community Development Coordinator Charbonneau reported that the Songs in the Park series had concluded, with the highest attendance recorded at the Round Lake Recreation Centre, drawing 64 participants, and planning for the upcoming Remembrance Day ceremony is underway, as are preparations for the annual Halloween event. As part of his report, Community

Development Coordinator Charbonneau requested a \$750 increase to the Halloween event budget. In response, Councillor Lavigne advised that KHR Volunteer Recreation will donate the \$750 to support the event.

Community Development Coordinator Charbonneau reported that the fall and Remembrance Day banners are scheduled for installation the week of September 22, with flowers being removed at the same time. Community Development Coordinator Charbonneau reported that the ROD application is in final review, with OVTA and the County of Renfrew Economic Development division providing a letters of support for the ROD grant initiative, the 2025–2026 Fire Protection grant has been submitted for bunker gear and oxygen cylinders and the 2024–2025 grant final report for the Fire Protection grant has also been filed.

And lastly, Community Development Coordinator Charbonneau informed Council that he has begun the AMCTO Level 2 course, will be attending the Ontario East Municipal Conference (OEMC) from September 17–19, and, in recognition of Local Government Week, will be visiting Killaloe Public School and St. Andrew's School on October 15 to deliver presentations on municipal government.

Councillor Smith commented that over the summer Songs in the Park events were well attended over the summer and featured a great selection of performances.

Mayor Mayville suggested several initiatives, including inviting children to sit at the Council table during a meeting as part of Local Government Week, hosting a movie drive-in night at the Round Lake Recreation Centre, creating a time capsule to commemorate the Township's 25th anniversary since amalgamation, and inviting OV-CAOS to host a pop-up art festival at KPP. No action or approval was given on any of the suggestions at this time.

Councillor MacMillan advised that a working relationship is currently being developed between OV-CAOS and KPP.

Councillor Kuehl inquired about the future of the Killaloe Heritage and Ecology Society's antiques that are still being stored in the sea containers at KPP. Councillor Smith advised that this will be brought up at a future meeting.

Council thanked Community Development Coordinator Charbonneau for his report at which time he left the meeting.

CAO/Clerk - Treasurer: CAO/Clerk–Treasurer Gorgerat reported that one submission was received in response to the C & D Grinding RFP for waste processing at the Killaloe Waste Disposal Site. CAO/Clerk – Treasurer Gorgerat stated that the submission was reviewed by Greenview Environmental, who recommended awarding the contract to Sittler Grinding Inc. to which Sittler Grinding Inc. provided two pricing options: Option 1 involves the use of a high-speed grinder that would not process mattresses, at a cost of \$45,450 plus HST; Option 2 involves the use of a slow-speed grinder that would process all materials, including mattresses, at a lower cost of \$35,560 plus HST. CAO/Clerk – Treasurer Gorgerat advised that Public Works Superintendent Holly also reviewed the submission and recommended Option 2, as it would be the most beneficial and cost-effective choice for the Township.

Moved by Bil Smith

Seconded by Harold Lavigne

THAT Council for the Township of Killaloe, Hagarty and Richards, as per the recommendation from Greenview Environmental Management, and the Public Works Superintendent accepts RFP#: 2025 - CDW from Sittler Grinding Inc. of Elmira, Ontario for waste processing at the Killaloe Waste Disposal Site for 2025 at the submitted proposed price of \$35,560 (option #2) plus HST for processing of regular C&D and bulky waste with an additional cost of \$19.00 per cubic meter (m3) for any added waste accrued at the Killaloe Waste Disposal Site between the date of submission and completion of the above noted RFP. Carried.

CAO/Clerk – Treasurer Gorgerat reported that the special area rate was discussed at a Special Meeting held on September 8, 2025 to which Council reviewed and directed that certain cost components be removed. CAO/Clerk – Treasurer Gorgerat advised that she prepared a resolution that reflects the updated direction of Council.

Moved by Brian Pecoskie
Seconded by Bil Smith

WHEREAS the Special Area Rate was reviewed and discussed at the Special Meeting of Council held on September 8, 2025; and

WHEREAS Council directed that certain cost components currently included in the Special Area Rate be removed to better reflect the intended scope of the rate;

NOW THEREFORE BE IT RESOLVED THAT effective January 1, 2026, the Special Area Rate shall be amended to exclude the following cost attributes:

1. Wages, insurance, and repair and maintenance costs as they relate to the sidewalk plow;
2. Insurance and repair and maintenance costs as they relate to the waste/recycle truck; and
3. Only 50% of the fuel costs for the waste/recycle truck shall be covered under the Special Area Rate.

BE IT FURTHER RESOLVED THAT the cost components excluded from the Special Area Rate shall be covered by the general municipal budget moving forward;

AND BE IT FURTHER RESOLVED THAT these amendments be reflected in the 2026 budget and any associated documentation pertaining to the Special Area Rate. Carried.

CAO/Clerk – Treasurer Gorgerat reported that she received a request from the Saint Patrick's Bay Community Road Safety Association regarding the installation of a commemorative plaque at a location along the Saint Patrick's Bay section of Red Rock Road. CAO/Clerk – Treasurer Gorgerat noted that Public Works Superintendent Holly reviewed the request and indicated that, should Council approve the plaque and its placement, he will coordinate with the Saint Patrick's Bay Community Road Safety Association to finalize the placement details. Council approved the request.

CAO/Clerk – Treasurer Gorgerat reported that, in accordance with the direction of Council, the position of CBO/Septic Inspector/By-law Officer has been offered to and accepted by Brandon Bray.

Moved by Harold Lavigne
Seconded by Maureen MacMillan

WHEREAS the Township of Killaloe, Hagarty and Richards requires the services of a Chief Building Official who will also fulfill the duties of a Septic Inspector and By-law Enforcement Officer.

NOW THEREFORE BE IT RESOLVED THAT Council of the Township of Killaloe, Hagarty and Richards hereby approves the hiring of Brandon Bray for the position of Chief Building Official, Septic Inspector and By-law Enforcement Officer, effective September 22, 2025 and conditional upon:

1. The successful completion and submission of a Vulnerable Sector Check satisfactory to the Township;
2. Successful completion of the Powers & Duties of Chief Building Officials Ministry examination required under the Building Code Act prior to assuming the duties of the position;
3. The successful completion, while in the role, of all additional courses and certifications required to perform the duties of Chief Building Official, Septic Inspector, and By-law Enforcement Officer, in accordance with applicable legislation,

regulations, and municipal standards.

AND FURTHER THAT staff be directed to proceed with the necessary documentation and onboarding process. Carried.

Examining Accounts:

Council reviewed Road & General Voucher #08 – 2025.

Correspondence:

The Royal Canadian Legion Ontario Command – Re: Thank-you – filed

Enterprise Renfrew County – Re: Summer Newsletter 2025 – filed

Municipality of Bluewater – Re: Closure of Before and After School Programs – Council directed that CAO/Clerk – Treasurer Gorgerat bring forward a resolution to the next Regular meeting of Council.

Mayor Mayville – Re: Killaloe and Area Pickleball Club Outdoor Statistics – August 2025 – filed

County of Renfrew – Re: Renfrew County Project Update – September 2025 – filed

County of Renfrew – Re: County of Renfrew Municipal Day Open House – filed

Ministry of Citizenship and Multiculturalism – Re: Ontario Volunteer Service Award – filed

SFMHF – Re: Match It and Win for Local Healthcare – filed

Lynn Jones – Re: Watershed Ways – the Forgotten Forest Product – filed

Mayor Mayville – Re: 2026 Census – National Jobs Poster – filed

MMAH – Re: 2024 FIR Award – filed

AMO – Re: Policy Update – filed

Ontario News – Re: Ontario Investing More Than \$746,000 to Train and Protect Firefighters – filed

MPP Billy Denault – Re: Certificate of Recognition – filed

Committee of the Whole:

Moved by Ted Browne

Seconded by Brian Pecoskie

Motion to move into committee of the whole.

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason(s):

- The security of property of the municipality or local board;
- X Personal matters about an identifiable individual, including municipal or local board employees;
- A proposed or pending acquisition or disposition of land by the municipality or local board;
- Labour relations or employee negotiations;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- A trade secret or scientific, technical, commercial or financial or labour relations information supplied in confidence to the municipality or local board, which, if disclosed could reasonable be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;

- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;
- A request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act;
- An ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1); or
- Education or training sessions for council or local boards if the meeting is held for that purpose and if at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Carried.

Moved by Brian Pecoskie
Seconded by Ted Browne

Motion to come out of Committee of the Whole. Carried.

Mayor Mayville advised that staff have been directed accordingly to reflect the matters discussed in committee of the whole.

Confirming By-Law:

Moved by Brian Pecoskie
Seconded Harold Lavigne

THAT By-Law No. 37 – 2025 Being a By-Law to confirm the proceedings of Council of the Township of Killaloe, Hagarty and Richards at its Regular Council meeting held on September 16, 2025 be given its 1st, 2nd and 3rd reading and finally passed this 16th day of September 2025. Carried.

Adjournment

Moved by Bil Smith
Seconded by Maureen MacMillan

Motion to adjourn the Regular Council meeting of September 16, 2025 for the Township of Killaloe, Hagarty and Richards. Carried.

Mayor – Dave Mayville

CAO/Clerk-Treasurer – Tammy Gorgerat