

October 15, 2024

Regular Meeting

7:00 PM

Council for the Township of Killaloe, Hagarty and Richards met on the above date with Mayor David Mayville and Councillors Harold Lavigne, Bil Smith, Maureen MacMillan, Carl Kuehl, and Brian Pecoskie in attendance.

Call to Order:

Mayor Mayville chaired the meeting which he opened and called to order.

First Nations Land Acknowledgement:

First Nations Land Acknowledgement read by Mayor Mayville:

As we gather today, I would like to acknowledge on behalf of Council and our community that we are meeting on the traditional territory of the Algonquin People. We would like to thank the Algonquin people and express our respect and support for their rich history, and we are extremely grateful for their many and continued displays of friendship. We also thank all the generations of people who have taken care of this land for thousands of years.

Moment of Silent Reflection:

Mayor Mayville requested a moment of silent reflection.

Mayor's Address:

Mayor Mayville reported attending the official public kick-off of the Growing Together Campaign, which supports the redevelopment of St. Francis Memorial Hospital's emergency department and the renovation of ambulatory care services. He noted that the campaign has successfully raised 85% of its fundraising goal of 2.7-million-dollars. Additionally, Mayor Mayville mentioned that a discussion took place at County Council regarding the dangers of AI.

Pecuniary/Financial Interest:

No pecuniary/financial interest was declared.

Minutes:

Moved by Brian Pecoskie
Seconded by Carl Kuehl

Motion to approve the minutes of the Committee of Adjustment meeting of October 1, 2024 open session. Carried.

Moved by Carl Kuehl
Seconded by Brian Pecoskie

Motion to approve the minutes of the Regular Council meeting of October 1, 2024 open & closed sessions. Carried.

Reports:

Fire Chief: Fire Chief Bob Gareau was present and invited to give his report. Fire Chief Gareau provided an update on recent fire operations, which included a grass fire on White Church Road, a motor vehicle collision on Mask Road requiring extrication, and a tree down on a hydro line along Wildlife Road. Ongoing activities feature weekly truck checks and monthly equipment inspections. Recent events included the OAFCA Town Hall and Business meeting, an Officer's meeting, trucks visit to Kidz Kastle, and fire prevention training at Killaloe Public School and St. Andrew's School and upcoming events consist of a bi-monthly meeting and a Renfrew County Fire Chiefs' Association meeting in Pembroke.

Fire Chief Gareau reported that he received an email from Capital Pyrotechnics about bookings for the 2025 Canada Day fireworks, which he indicated was now open for July 1st. Fire Chief Gareau sought direction from Council on whether they would like to

proceed with booking. Council decided that further discussions are needed before rendering a decision.

Additionally, Fire Chief Gareau reported on recent training sessions and future training plans and as it relates to Emergency Management, Fire Chief Gareau reported that he attended the fall Capital Sector Emergency Management meeting on October 9th.

Mayor Mayville inquired about the status of the "green flashing light" signage. Fire Chief Gareau confirmed that they have received both the signage and posts and are currently waiting for 3-D Graphics to handle the installation. Council requested that the signage be installed by the end of October.

Council thanked Fire Chief Gareau for his report at which time he left the meeting.

Community Development Coordinator: Community Development Coordinator Colton Charbonneau was present and invited to give his report. Community Development Coordinator Charbonneau reported that the CSRIF grant submission is complete but is pending a deed for proof of ownership, a quote from Zuracon Construction, and a Council decision on whether to proceed, as the grant only covers 50% of the project cost. He also announced that the emergency preparedness grant application has been submitted.

Community Development Coordinator Charbonneau advised that he is working on securing pumpkins for the Halloween Bash and asked Council members to volunteer for the BBQ; Councillors Lavigne and Kuehl agreed to help. Community Development Coordinator Charbonneau reported that he will attend a grant writing workshop in Barry's Bay, present about local government week at both Killaloe Public School and St. Andrew's School and he plans to participate in the Municipal Agriculture Economic Development and Planning Forum from October 22nd to 24th. Community Development Coordinator Charbonneau noted that the Celebrate Canada grant application is nearing completion, he will be participating in a job fair hosted by the Renfrew County Clerks and Treasurers on October 16th in Pembroke at Algonquin College and the arrival of Killaloe Rink Boards are on schedule for mid-November, with Zuracon set to start work once the boards are procured.

Councillor Lavigne expressed concern about the timing for the removal of the old boards at the Killaloe Rink, noting that a request to start early had been approved. Community Development Coordinator Charbonneau confirmed that he had been informed that the removal of the boards would take place when the new boards arrive. Councillor Pecoskie inquired about the deadline for completion with regard to the replacement of the rink boards. Community Development Coordinator Charbonneau responded that the report for completion of the project must be submitted by January 31, 2025.

Councillor Smith inquired about the Celebrate Canada grant, specifically what it covers and the typical amount the Township has received previously. Community Development Coordinator Charbonneau informed that the Township received \$7,000 in grant funding for 2024, which can be used for activities celebrating Canada and noted that he will need to know the intended use of the funding in order to submit the application.

Councillor MacMillan confirmed with Community Development Coordinator Charbonneau that Council needs to agree to provide the remaining 50% of funding for the renovation of the Round Lake Rink to strengthen the CSRIF grant application. Community Development Coordinator Charbonneau confirmed this to be correct. Councillor MacMillan inquired about the deadline date for the funding. Community Development Coordinator Charbonneau advised late October.

Mayor Mayville requested Community Development Coordinator Charbonneau to provide a copy of his report and a proposal outlining what he is seeking from Council and community partners regarding the SCRF grant.

Council thanked Community Development Coordinator Charbonneau for his report at which time he left the meeting.

CAO/Clerk – Treasurer: CAO/Clerk – Treasurer Tammy Gorgerat was invited to give her report. CAO/Clerk – Treasurer Gorgerat reported that both herself and Deputy CAO/Clerk – Treasurer Lapenskie attended the Renfrew County Clerks and Treasurers Association (RCCTA) meeting at Bonnechere Manor on October 9th where updates were received from the Ministry of Municipal Affairs and Housing (MMAH), information about a RCCTA mentorship program, and a forestry update from Lacy Rose of the County of Renfrew. CAO/Clerk – Treasurer Gorgerat also noted that Greg Belmore provided further updates regarding the County, RCCTA members participated in a tour of Bonnechere Manor and discussions were had regarding shared services and the establishment of an election working group and an emergency management working group.

CAO/Clerk – Treasurer Gorgerat advised that the ROMA annual conference is scheduled for January 19th to 21st, 2025 and indicated that she was seeking Council's pre-approval to attend as registration is open. Mayor Mayville indicated that he had further comments to make during committee reports regarding this matter.

Mayor Mayville asked Council and CAO/Clerk-Treasurer Gorgerat if they had any questions regarding the current provisional budget, to which they replied that they did not. He also inquired about whether the office staff needed assistance with the tax sale process, and CAO/Clerk-Treasurer Gorgerat confirmed that staff did not require help, and the process had already begun. Regarding water/sewer arrears, Mayor Mayville asked if they had been moved to the tax roles. CAO/Clerk-Treasurer Gorgerat explained that this would not happen until the end of the year, per policy. Mayor Mayville expressed confusion about the Killaloe special area rate and CAO/Clerk-Treasurer Gorgerat provided an explanation of the process moving forward for determining that rate for 2025. Mayor Mayville inquired about the Human Resources Policy status and Councillor Smith stated that it would need committee review before being presented to Council. The next Human Resources Committee meeting was scheduled for October 22, 2024, at 7:00 PM. And lastly, Mayor Mayville inquired about when to begin the budget process meetings. CAO/Clerk-Treasurer Gorgerat indicated that some information regarding the provisional budget could be available for review in January 2025.

Examining Reports:

Council discussed and reviewed Road & General Voucher #09 – 2024.

Committee Reports:

Councillor Lavigne provided an update on the household hazardous waste day that occurred on October 12th. He expressed gratitude to the office staff for their efforts in organizing the event, to GFL, and to all the volunteers who helped make the day a success. Council discussed and decided to book the same Saturday in 2025.

Councillor MacMillan advised that the Tree Lighting event is scheduled to take place on December 5th from 6 pm to 8 pm.

Mayor Mayville informed Council that the new OPP Inspector would like to meet Council at an upcoming meeting. He also reviewed the OPP costs for 2025 and discussed the Canada Community Building Fund. Additionally, Mayor Mayville brought up the ROMA conference and conferences in general, asking Council if they wished to continue attending them. After discussion, Council decided to maintain the existing process for attending conferences as in previous years and allowed for CAO/Clerk – Treasurer Gorgerat, Councillor Smith, Councillor McMillan and Mayor Mayville to attend the ROMA conference in January of 2025.

Correspondence:

Mayor Mayville – Re: The Labour Market Group of Renfrew & Lanark – CAO/Clerk – Treasurer Gorgerat to schedule a future delegation.

Town of Cobourg – Re: Support of Involuntary Care for Individuals with Severe Mental Health and Addictions – filed

Town of Bradford West Gwillimbury – Re: Ontario Deposit Return Program Expansion Endorsement – CAO/Clerk – Treasurer Gorgerat to prepare a resolution for the next Regular meeting.

Marianne Meed Ward; Chair of Ontario’s Big City Mayors – Re: Support for Ontario’s Big City Mayors Solve the Crisis Campaign – filed

Township of Puslinch – Re: Resolution No. 2024 – 271 and the City of Quinte West Council Resolution Regarding the Canada Community Building Fund – CAO/Clerk – Treasurer Gorgerat to prepare a resolution for the next Regular meeting.

Mayor Mayville – Re: Letter from Matthew Peckham – Council directed Mayor Mayville to respond.

Town of Plympton-Wyoming – Re: Solve the Crisis – CAO/Clerk – Treasurer Gorgerat to prepare a resolution for the next Regular meeting.

By-Laws:

Moved by Harold Lavigne
Seconded by Carl Kuehl

THAT By-Law No. 38 – 2024 being a By-Law to amend By-Law 11 – 24, being the Zoning By-Law of the Corporation of the Township of Killaloe, Hagarty and Richards, as amended be given its 1st, 2nd and 3rd reading and finally passed this 15th day of October 2024. Carried.

New Business:

Theresa Rasp from the Bonne Trae Snowmobile Club requested continued corporate sponsorship of \$100.00 plus applicable taxes. Council noted that they had sponsored the club last year and decided to support this request again.

Committee of the Whole:

Moved by Brian Pecoskie
Seconded by Maureen MacMillan

Motion to move into committee of the whole.

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason(s):

- The security of property of the municipality or local board;
- X Personal matters about an identifiable individual, including municipal or local board employees;
- A proposed or pending acquisition or disposition of land by the municipality or local board;
- Labour relations or employee negotiations;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- X Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- A trade secret or scientific, technical, commercial or financial or labour relations information supplied in confidence to the municipality or local board, which, if disclosed could reasonable be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;

- A request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act;
- An ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1); or
- Education or training sessions for council or local boards if the meeting is held for that purpose and if at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Carried.

Moved Carl Kuehl
Seconded by Brian Pecoskie

Motion to come out of Committee of the Whole. Carried.

Mayor Mayville advised that staff have been directed accordingly to reflect the matters discussed in committee of the whole.

Confirming By-Law:

Moved by Harold Lavigne
Seconded by Bil Smith

THAT By-Law No. 39 – 2024 Being a By-Law to confirm the proceedings of Council of the Township of Killaloe, Hagarty and Richards at its Public Meeting and Regular Meeting held on October 15, 2024 be given its 1st, 2nd and 3rd reading and finally passed this 15th day of October 2024. Carried

Adjournment

Moved by Brian Pecoskie
Seconded by Bil Smith

Motion to adjourn the Regular Council meeting of October 15, 2024 for the Township of Killaloe, Hagarty and Richards. Carried.

Mayor – Dave Mayville

CAO/Clerk-Treasurer – Tammy Gorgerat