

January 16, 2024

Regular Meeting

7:00 PM

Council for the Township of Killaloe, Hagarty and Richards met on the above date with Mayor David Mayville and Councillors Harold Lavigne, Bil Smith, Maureen MacMillan, Ted Browne, and Carl Kuehl in attendance.

Mayor Mayville chaired the meeting which he opened and called to order.

Pecuniary/Financial Interest:

Councillor Browne to declare at the appropriate time.

Delegations:

Steve Dwyer was in attendance and invited to address Council. Mr. Dwyer asked and received permission to place a memorial bench made in honour of Ms. Jean Reid near the bridge facing the water. Public Works Superintendent Holly asked that Mr. Dwyer contact him prior to placement. Mr. Dwyer had no objection to this request. Councillor MacMillan suggested the use of a QR code placed on the bench that would share with users who Ms. Reid was and the contributions she made to the community. Councillor MacMillan advised that if desired, she would assist with the QR code. Mr. Dwyer thanked Councillor MacMillan for the offer.

Council thanked Mr. Dwyer for his attendance.

Donald McInnes was in attendance and invited to address Council. Mr. McInnes advised that he was present to ask Council to consider the repair of Byers Creek Road during budget deliberations. Mayor Mayville indicated that the budget process has begun and when "roads" are discussed Council has not forgotten about Byers Creek Road. Mr. McInnes inquired if the road committee meetings were open to the public. Council advised that they are and that the next meeting date of the Public Works, Public Service and Property Committee meeting will be held on January 30, 2024 at 7:00 pm.

Council thanked Mr. McInnes for his attendance.

Minutes:

Moved by Harold Lavigne
Seconded by Maureen MacMillan

Motion to approve the minutes of the Regular Council meeting of January 2, 2024 open & closed sessions. Carried.

Moved by Carl Kuehl
Seconded by Harold Lavigne

Motion to approve the minutes of the Policies and Procedures Committee meeting of October 18, 2023 open session. Carried.

Reports:

Fire Chief:

Fire Chief Gareau was present and invited to give his report. Fire Chief Gareau reported that as it relates to fire; operations included December 20th a dryer fire at a residence on Queen Street and December 27th a fire alarm at a residence on Round Lake Road. Ongoing activities included; weekly truck checks and monthly equipment checks, and recent events included; December 20th 2024 training schedule meeting, January 2nd a flood in the Killaloe fire hall kitchen and January 5th received an email from a Mr. Brian Fentiman from Blue UAV Consulting where he indicated that he is developing a safety management plan that includes a fire safety section for the old airport site (Bonnechere Airport) and would like to discuss further. Fire Chief Gareau advised that he will be working with Mr. Fentiman on this plan. Fire Chief Gareau reported that upcoming events for 2024 include; January 17th, March 12th, May 14th, July 9th, September 10th, and November 26th bi-monthly meetings, March 5th NDMNRF 2023 Municipal Agreement workshop in Eganville, March 21st -24th the Northeastern Conference and Trade Show, March 27th a Policy Advisory Committee 6 (PAC 6) meeting, May 1st – 4th the OAFIC Conference and Trade Show in Toronto and March 6th,

June 5th, September 4th and December 4th Renfrew County Fire Chiefs' Association meetings in Pembroke. And lastly, Fire Chief Gareau advised that upcoming training will include; January 23rd firefighter safety communications, PPE and fit testing, January 30th search and rescue, PPE and maze, February 6th overhaul, tarps, sprinklers and catch alls, February 20th fire behaviour theory, February 27th fire extinguishers theory/practical, March 19th PPE, SCBA, and ropes theory/practical, March 26th MNRF 103 theory, April 2nd MNRF 103 practical, April 23rd ventilation theory/practical, April 30th ground ladders theory/practical, May 21st extrication theory/practical, May 28th extrication, airbags, stabilization and cribbing, June 11th hydrants, hose streams and relay pumping, June 18th water supply, porta tanks and hi-vol pump and June 25th foam theory/practical.

Mayor Mayville inquired with Fire Chief Gareau if there was a committee set-up for COVID or if COVID fell under the Human Resource Policies. Fire Chief Gareau indicated that there was not a COVID committee, however COVID was handled under the EOCG. Mayor Mayville inquired if a review of the COVID policies would be worthwhile. CAO/Clerk – Treasurer Gorgerat advised that it would be the role of admin to review the policies and not the Fire Chief.

Council thanked Fire Chief Gareau for his report at which time he left the meeting.

Public Works Superintendent:

Public Works Superintendent Dean Holly was present and invited to give his report. Public Works Superintendent Holly indicated that regular road and equipment maintenance/checks continue, the Public Works Department has been busy with clearing the roads, performing snow removal, pushing back the snow banks and dragging gravel roads and the boat launch grating system has arrived. Public Works Superintendent also advised that, as his department performs snow removal it is going to take time to complete as they are short staffed, the Post Office side of the Queen Street bridge is not a sidewalk and it will take longer to remove the snow and a reminder that the County of Renfrew does not perform snow removal. And lastly, Public Works Superintendent Holly reported on the letter received from Mr. Terry Morgan. Public Works Superintendent Holly advised that the civic number in question is on Municipal property and the dispute of the placement is between Mr. Morgan and his neighbour. Council asked that CAO/Clerk – Treasurer Gorgerat sent a letter to Mr. Morgan advising of such.

Examining Accounts

I Ted Browne declare Pecuniary/Financial Interest with Road & General Voucher #12-2023.

Councillor Browne left the meeting.

Moved by Maureen MacMillan
Seconded by Bil Smith

Motion to approve Road & General Voucher #12 – 2023 in the amount of \$1,051,252.43.
Carried.

Councillor Browne returned to the meeting.

Council thanked Public Works Superintendent Holly for his report at which time he left the meeting.

Community Development Coordinator:

Community Development Coordinator Chris Neff was present and invited to give his report. Community Development Coordinator Neff advised Council that he has been working hard on developing a KHR Community Development Guidebook for the position as a reference guide for the next hiree. Community Development Coordinator Neff reviewed with Council the Killaloe Pathways Park Master Plan 2022 – 2026, the Killaloe BIA Organizational Plan 2022 – 2026, the Community Development budget, the Plant and Visitor Centre Caretaker position and provided rink updates. Community Development Coordinator Neff stressed the importance of both the Killaloe Pathways Park and the BIA Committees. And, lastly Community Development Coordinator Neff “bid a farewell” to Council, staff and the community.

Mayor Mayville inquired if there is a copy of a previous Killaloe Pathways Park Master Plan and Community Development Coordinator Neff advised there is not.

Mayor Mayville inquired if the Public Works Department has been advised of the requirements to maintain Killaloe Pathways Park. Community Development Coordinator Neff advised that as of current Public Works Superintendent Holly is aware, however if Killaloe Pathways Park is intended to be open year-round specifics will need to be discussed. Mayor Mayville inquired if Killaloe Pathways Park is open for 4 seasons. Community Development Coordinator Neff indicated that at this time it is not, however, moving forward the Committee and Council could discuss. Mayor Mayville noted that there are many parks in the Township such as Sheryl Boyle Park, Round Lake Park including the rink, Station Park, and Killaloe rink, all which are in need upgrades.

Mayor Mayville inquired with Community Development Coordinator Neff as to what happens when the funds are all utilized for Killaloe Pathways Park. Community Development Coordinator Neff advised that the Committee has done a really good job at mitigating any kind of cost to the Municipality and in the future there will be fundraising initiatives to build the reserve for the park back up.

Mayor Mayville inquired if all the projects listed on page 12 of the Killaloe Pathways Park Master Plan are covered within the budget presented on page 9. Community Development Coordinator Neff advised that they are; other than half of the cost for the structure assessment of the barn. Mayor Mayville inquired if the amount provided for the structural assessment of the barn was the same as last year's quote. Community development Coordinator Neff noted that an additional \$2,000 was added in the event the price has increased.

Mayor Mayville inquired if the Township is equally or solely responsible for maintaining and replacing the assets noted on page 12 and 13 of the Killaloe Pathways Park Master Plan, such as the two green houses; one at \$60,000 and the other at \$120,000, inquiring who owns and insures them. Councillor Smith advised that CRC owns the two green houses and finances the operating and maintenance costs of the green houses as well as the gardens on site.

Mayor Mayville inquired if there will be recurring costs when the signage is installed along Highway 60. Community Development Coordinator Neff advised that in partnership with the Township and the Killaloe BIA a recurring cost of \$500.00 will be paid annually to the owner of the land in which the signs are installed and the MTO permit is a 5-year contract with fees paid upon signing of the contract.

Mayor Mayville inquired with Community Development Coordinator Neff as to the status of the grant for the accessible washrooms at Killaloe Pathways Park. Community Development Coordinator Neff advised that unfortunately the grant monies for the accessible washroom had to be returned as there was no way to meet the project timelines identified by the grant. He indicated that the grant was received September/October and the project would have had to be completed by March, which was too short of a timeline for the completion of the project.

Mayor Mayville inquired if there are any statistics available pertaining to the usage of Killaloe Pathways Park. Community Development Coordinator Neff advised that a study has not been performed to identify such statistics noting that there are options available to obtain this information such as grant funding, having a summer student perform a study, providing a guest sign-in book, onsite QR code, etc.

Mayor Mayville inquired if the community groups that are associated with Killaloe Pathways Park are carrying their own insurance to cover their responsibilities for activities, maintenance and replacement costs for the many items purchased and created through the grant money that will be needed to maintain and restore in the future or is the Township going to assume the expense of the insurance for that responsibility. Community Development Coordinator Neff noted that it depends, as most items in the park are Township assets (owned and managed by the Township), other than the green houses.

Community Development Coordinator also indicated that plans are put in place pertaining to agreements relating to responsibilities for community groups.

Mayor Mayville inquired as to who is "in-control" of the Killaloe Pathways Park project. Community Development Coordinator Neff advised that the Killaloe Pathways Park Community Group in conjunction with Council.

Mayor Mayville inquired if it would it be possible to set up a link to the Killaloe Pathways Park website on the Township website and to also include information about the park as well. Community Development Coordinator Neff advised that it could be done.

Councillor Browne stated that the structural assessment of the barn at Killaloe Pathways Park noted in the master plan must be made a priority. Council agreed. Councillor Browne also inquired if the signage for the Killaloe rink boards will hold up to the weather outdoors. Community Development Coordinator Neff advised that as far as he is aware they are weather resistant.

Moved by Maureen MacMillan
Seconded by Harold Lavigne

BE IT RESOLVED that the Council of the Corporation of the Township of Killaloe, Hagarty and Richards agrees to accept the terms outlined in the document titled "Killaloe Pathways Park Master Plan 2022 – 2026" as the governing document for all park operations for the 2022- 2026 term of Council. Carried.

Moved by Bil Smith
Seconded by Carl Kuehl

BE IT RESOLVED that the Council of the Corporation of the Township of Killaloe, Hagarty and Richards approves the 2024 Killaloe Pathways Park Budget amount of \$28,550.00 allotted under Community Development and commits to the procurement of a structural assessment of the Killaloe Pathways Park Barn in 2024. Carried.

Moved by Bil Smith
Seconded by Maureen MacMillan

BE IT RESOLVED that the Council of the Corporation of the Township of Killaloe, Hagarty and Richards agrees to accept the terms outlined in the document titled "Killaloe BIA Organizational Plan 2022 – 2026" as the governing document for all BIA operations for the 2022- 2026 term of Council. Carried.

Moved by Bil Smith
Seconded by Maureen MacMillan

BE IT RESOLVED that the Council of the Corporation of the Township of Killaloe, Hagarty and Richards approves the 2024 BIA Budget amount of \$3000.00 allotted under Economic Development. Carried.

Moved by Maureen MacMillan
Seconded by Carl Kuehl

BE IT RESOLVED that the Council of the Corporation of the Township of Killaloe, Hagarty and Richards approves the 2024 Snow Fun Budget amount of \$500.00 allotted for Community Development under Other Cultural Events. Carried.

Moved by Harold Lavigne
Seconded by Carl Kuehl

BE IT RESOLVED that the Council of the Corporation of the Township of Killaloe, Hagarty and Richards approves the 2024 Plants Budget amount of \$3000.00 allotted for Outdoor Parks. Carried.

Moved by Ted Browne
Seconded by Carl Kuehl

BE IT RESOLVED that the Council of the Corporation of the Township of Killaloe, Hagarty and Richards approves the 2024 advertising budget in the amount of \$1,500.00 for ad slips for the new Killaloe Rink boards allotted under Community Development. Carried.

Councillor Browne advised that he received a call from a taxpayer indicating that while at the rink with a couple of smaller children who wanted to play hockey, it was noted that there are no sticks allowed until 7:00 pm but once 7:00 pm came around the bigger kids came out to scrimmage and the little kids had to get off the ice. Community Development Coordinator Neff will discuss with the Rink Manager.

Council thanked Community Development Coordinator Neff for his report and once again wished him well in his future endeavours at which time he left the meeting.

CAO/Clerk – Treasurer:

CAO/Clerk – Treasurer Tammy Gorgerat was present and invited to give her report. CAO/Clerk – Treasurer advised that she had provided Council with a draft updated Taxation Policies and Procedures document which was reviewed by the Policies and Procedures Committee. She asked that full Council review this policy and to inform if there are any additions, deletions or questions pertaining to the information within and if there is none, she will prepare a resolution for the February 6, 2024 Regular Council meeting for its acceptance.

CAO/Clerk – Treasurer Gorgerat advised that Theresa Rasp from the BonnTrae Snowmobile Club asked if Council could possibly make a decision to become a new sponsor for the 2024 year at a cost of \$260.00. Ms. Rasp understands that Council forwarded the original request to the finance committee, however, they would like to install the signage on the trails asap. CAO/Clerk – Treasurer Gorgerat indicated that the \$260.00 would cover a year sponsorship and the design of the signage. Council discussed and decided to support the request.

Moved by Carl Kuehl
Seconded by Ted Browne

THAT Council for the Township of Hagarty and Richards hereby agrees to become a New Sponsor for the BonnTrae Snowmobile Club at a cost of \$260.00 which includes the \$100.00 annual fee plus \$40.00 for the layout production plus \$90.00 for posting at each of the six locations plus HST. Carried.

Council thanked CAO/Clerk – Treasurer Gorgerat for her report.

Correspondence:

Township of Alnwick/Haldimand – Re: Resolution Bill 3 Strong Mayors, Building Homes Act – filed

Township of Alnwick/Haldimand – Re: Resolution MOE to Expand Use of Permit-By-Rule – filed

Township of Whitewater Region – Re: Resolution Water and Wastewater Unaffordable Rates –

Moved by Harold Lavigne
Seconded by Maureen MacMillan

BE IT RESOLVED that the Council of the Corporation of the Township of Killaloe, Hagarty and Richards supports the resolution received from the Township of Whitewater Region regarding water and wastewater unaffordable rates and also supports advocacy for additional financial supports from the provincial and federal levels of government.

FURTHER THAT the Council of the Corporation of the Township of Killaloe, Hagarty and Richards agrees with the Township of Whitewater Region that rural and small urban water and wastewater systems are financially unsustainable and supports the request to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipalities Association (ROMA) and the Federation of Canadian Municipalities (FCM) to examine if the unaffordability of water and wastewater system operational costs is systemic provincially and nationally.

AND THAT this resolution be circulated to MP Cheryl Gallant, MPP John Yakabuski, AMO, ROMA, FCM, all municipalities within the County of Renfrew, County of Renfrew Warden Peter Emon and the City of Pembroke. Carried.

AMO – Re: Policy Update – Social and Economic Prosperity Review –

Moved by Ted Browne

Seconded by Bil Smith

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life.

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year.

WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation.

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure.

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises.

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity.

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need.

WHEREAS the province can, and should, invest more in the prosperity of communities.

WHEREAS municipalities and the provincial government have a strong history of collaboration.

THEREFORE, BE IT RESOLVED THAT the Council of the Corporation of the Township of Killaloe, Hagarty and Richards requests that the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario.

AND FURTHER THAT this resolution be forwarded to Association of Municipalities of Ontario, Premier Doug Ford, MP Cheryl Gallant, MPP John Yakabuski and all Ontario municipalities. Carried.

Association of Ontario Road Supervisors (AORS) – Re: Letter to Clerks and members of Council – Municipal Equipment Operator Course – Notice of Motion –

Moved by Harold Lavigne

Seconded by Maureen MacMillan

WHEREAS, municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

AND WHEREAS, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS, municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

THEREFORE IT BE RESOLVED, that Council for the Township of Killaloe, Hagarty and Richards supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND THAT, Council for the Township of Killaloe, Hagarty and Richards calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND THAT, a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccinni, MPP John Yakabuski and the Association of Ontario Road Supervisors. Carried.

By – Laws:

Moved by Maureen MacMillan
Seconded by Ted Browne

THAT By-Law #02 – 2024 being a by-law to authorize the borrowing of money to meet current expenditures of the Council of the Township of Killaloe, Hagarty and Richards be given its 1st, 2nd and 3rd reading and finally passed this 16th day of January, 2024. Carried.

Moved by Harold Lavigne
Seconded by Maureen MacMillan

THAT By-Law #03 – 2024 being a by-law to provide for an Interim Tax Levy and the payment of Interim Taxes and to provide for penalty and interest of one and one-quarter percent for the year 2024 for the Township of Killaloe, Hagarty and Richards be given its 1st, 2nd and 3rd reading and finally passed this 16th day of January, 2024. Carried.

Moved by Maureen MacMillan
Seconded by Ted Browne

THAT By-Law #04 – 2024 being a by-law to appoint members of the Township of Killaloe, Hagarty and Richards Committee of Adjustment be given its 1st, 2nd and 3rd reading and finally passed this 16th day of January, 2024. Carried.

Unfinished Business:

Councillor Browne inquired with Mayor Mayville about the Youth Council. Mayor Mayville advised that unfortunately they were not able to meet.

By - Law #05 - 2024 – Confirming By-Law:

Moved by Ted Browne
Seconded by Harold Lavigne

THAT By-Law #05 – 2024 being a by-law to confirm the proceedings of Council of the Township of Killaloe, Hagarty and Richards at its Regular Meeting held on January 16, 2024 be given its 1st, 2nd and 3rd reading and finally passed this 16th day of January, 2024. Carried.

Adjournment

Moved by Bil Smith
Seconded by Maureen MacMillan

Motion to adjourn the Regular Council meeting of January 16, 2024 for the Township of Killaloe, Hagarty and Richards. Carried.