

February 6, 2024

Regular Meeting

7:00 PM

Council for the Township of Killaloe, Hagarty and Richards met on the above date with Mayor David Mayville and Councillors Harold Lavigne, Bil Smith, Maureen MacMillan, Ted Browne, Carl Kuehl and Brian Pecoskie in attendance.

Mayor Mayville chaired the meeting which he opened and called to order.

Mayor's Address:

Mayor Mayville provided the following address:

"I appreciated the opportunity to attend the ROMA conference last month, it was a good opportunity to meet other Mayors and CAO's from across Ontario and discuss various municipal topics. Even though many of these municipalities are larger than ours there is always a way to format an idea to fit our township. In the future I will be bringing forward a request for sessions aimed at smaller townships. I think many mayors in our region would appreciate those sessions. I am sure Tammy will be discussing ROMA in her report as well."

Mayor Mayville inquired if Councillor MacMillan and Councillor Smith had anything to add to their experience while attending ROMA. Councillor MacMillan indicated that it was, as always, very informative with always returning charged creatively and is looking forward to bringing new ideas forward. Councillor Smith indicated that he as well appreciated the opportunity to attend and agreed with Mayor Mayville's comments pertaining to offering sessions aimed directly for smaller municipalities.

Pecuniary/Financial Interest:

No pecuniary/financial interest was declared.

Delegations:

Director of the St. Francis Valley Healthcare Foundation; Ms. Erin Gienow, and Volunteer Members of the St. Francis Valley Healthcare Foundations Leadership Team; Mr. Bruce Willmer and Dr. Joe Cybulski were present and invited to address Council. Ms. Gienow advised that they were in attendance to discuss their Emergency Department Redevelopment Campaign. Ms. Gienow, Mr. Willmer and Dr. Cybulski walked Council through a presentation that included the history of St. Francis Memorial Hospital, particulars about the current emergency department including the challenges, opportunities pertaining to the redevelopment of the emergency department and ambulatory care clinic, the campaign process, redevelopment costs, communities supporting their local hospital and their ask for a pledge for support to the Growing Together Campaign based on households within the Township. The Foundation advised that they are looking for a pledge of \$25,000 over a three-year period equalling to \$8,333 per year which is an average cost of \$4.91 per household per year.

Council took the opportunity to ask questions pertaining to the presentation and the pledge support and advised that this request would be brought to budget deliberations for further discussions.

Council thanked Ms. Gienow, Mr. Willmer and Dr. Cybulski for their presentation at which time they left the meeting.

Minutes:

Moved by Harold Lavigne
Seconded by Maureen MacMillan

Motion to approve the minutes of the Regular Council meeting of January 16, 2024 open session. Carried.

Moved by Brian Pecoskie
Seconded by Harold Lavigne

Motion to approve the minutes of the Finance Committee meeting of December 4, 2023 open session, the Special Meeting of April 26, 2023 open session, the Special Meeting of October 4, 2023 open session and the Public Meeting of October 10, 2023 open session. Carried.

Reports:

Mayor Mayville advised that AMO 2024 takes place August 18th to the 21st and inquired if Council would consider changing the date of the Regular Council meeting of August 20th to accommodate his absence. Council discussed and it was decided to discuss again at a later date.

Public Works Superintendent:

Public Works Superintendent Dean Holly was present and invited to give his report. Public Works Superintendent Holly indicated that regular road and equipment maintenance/checks continue, and his department has been dragging some of gravel roads with plow trucks, brushing with the tractor on Mask Road, performing culvert checks and cold patching when they can. Public Works Superintendent Holly advised that he put a KHR Roads team in for the Killaloe Curling Club Bonspiel and the interviews for the public works position took place and will be discussed in Committee of the Whole. As it relates to waste management, Public Works Superintendent Holly reported that one of the garbage bins have been sent out for welding repairs and that a person has been caught on camera entering the landfill site on Mask Road at approximately 12 midnight rummaging around and suggested installing motion lights in various occasions. Council had no objections to this request.

Councillor Browne inquired with Public Works Superintended Holly if he could meet Councillor Browne at a location within the Village to look at some trees to determine if they are the Township's and if they need to be removed. Public Works Superintendent Holly had no objections.

Council thanked Public Works Superintendent Holly for his report.

CAO/Clerk – Treasurer:

CAO/Clerk – Treasurer Tammy Gorgerat was present and invited to give her report. CAO/Clerk – Treasurer Gorgerat indicated that with Council's authorization she would like to go ahead and advertise for the summer student employment opportunities previously agreed upon. Council had no objection to this request. CAO/Clerk – Treasurer Gorgerat reported that she received a request from Mr. Robert Fisher asking for data as to when the outdoor rinks were officially opened/closed over the last 15-20 years. CAO/Clerk – Treasurer Gorgerat indicated that this request would utilize a lot of staff resources and time. Council did not approve this request. CAO/Clerk – Treasurer Gorgerat advised that she received a request from S/Sgt. DiSaverio inquiring if he could book Council Chambers on March 7, 2024 from 9:00 am – 2:00 pm to host a meeting with the Commissioner as the previous meeting was cancelled. Council had no objection to this request. CAO/Clerk – Treasurer Gorgerat indicated that she received a Memorandum of Understanding from the BonnTrae Snowmobile Club pertaining to snowmobile trail land use permission in the Township with a timeline effective January 23, 2024 to January 5, 2029.

Moved by Maureen MacMillan
Seconded by Bil Smith

THAT Council for the Township of Killaloe, Hagarty and Richards hereby directs the CAO/Clerk – Treasurer to sign the Memorandum of Understanding Prescribed Snowmobile Trail Land Use Permission with the BonnTrae Snowmobile Club. Carried.

CAO/Clerk – Treasurer Gorgerat advised that she had prepared a resolution to adopt the taxation policies and procedures as discussed previously and indicated that she made one change to the wording in Schedule "A". CAO/Clerk – Treasurer Gorgerat advised that the

change read "If your account continues to be neglected, the Township will have the authority to register your property for tax sale under the Municipal Act S.O. 2001" as the previous sentence read "If your account continues to be neglected, the Township will have the authority to register your property under the Municipal Act S.O. 2001".

Moved by Carl Kuehl
Seconded by Harold Lavigne

Motion that Council for the Township of Killaloe, Hagarty and Richards hereby approves and adopts the Township of Killaloe, Hagarty and Richards Taxation Policies and Procedures dated February 2024. Carried.

CAO/Clerk – Treasurer Gorgerat reported that OCWA had identified that the Greensand Contractor Media discussed at the finance meeting last week is needing to be replaced asap and asked if Council could approve this request.

Moved by Maureen MacMillan
Seconded by Carl Kuehl

Motion that Council for the Township of Killaloe, Hagarty and Richards hereby approves the request from Ontario Clean Water Agency (OCWA) to replace the Greensand Contactor Media immediately for an approximate cost of \$16,559.10 including taxes for the 2024 budget year. Carried.

CAO/Clerk – Treasurer Gorgerat reported that she received a request from Facilities/Asset Manager Dale Thompson regarding the door opener at the Killaloe rink indicating that it is no longer working and has become a safety concern. Facilities/Asset Manager Thompson is asking that Council approve the request to replace the door opener for the 2024 budget at an approximate cost of \$850.00 including HST.

Moved by Brian Pecoskie
Seconded by Carl Kuehl

Motion that Council for the Township of Killaloe, Hagarty and Richards hereby approves the request from Facilities/Asset Manager Thompson to replace the door opener at the Killaloe Rink at an approximate cost of \$850.00 including HST for the 2024 budget year. Carried.

Council thanked CAO/Clerk – Treasurer Gorgerat for her report.

Committee Reports

Mayor Mayville stated that he printed a document off the internet posted from a newspaper where tax arrears and addresses have been posted for the public to view and inquired if the Township is able to do this also. Council discussed and advised against this procedure. Mayor Mayville asked that CAO/Clerk – Treasurer Gorgerat read the article and get back to him.

Mayor Mayville reported that the City of Pembroke released their budget with a lot levy of 7.94 and a tax levy of 7.9%.

Mayor Mayville stated that previously Councillor Pecoskie had indicated that the next time the Strategic Plan was to be discussed he wanted to include full Council. Mayor Mayville asked that Councillor Pecoskie set a date as the Strategic Plan will be discussed during budget deliberations. The next Planning meeting will be on February 27, 2024 at 7:00 pm.

Mayor Mayville inquired as to what plans are in place to get through the next couple of months until the Community Development Coordinator's position is filled. CAO/Clerk – Treasurer Gorgerat advised that this matter will be discussed in Committee of the Whole.

Mayor Mayville indicated that the last couple of years neighbouring Municipalities have brought in the County of Renfrew's Human Resources Officer to present to Council the services they offer and inquired if Council would consider inviting them to a meeting. Mayor

Mayville advised that he would discuss dates with the County of Renfrew's Human Resources Officer. Council had no objection.

Mayor Mayville inquired if the Human Resource manual has been completed. CAO/Clerk – Treasurer Gorgerat advised that it is not due to meetings and prior commitments, however she could provide it to Council for review as is. Council asked that it be provided when complete. Mayor Mayville inquired if Council would sanction overtime hours for her to complete. Mayor Mayville advised that the changes to the Human Resources manual will pose questions from Council and may affect the budget. Council did not agree to the overtime. Mayor Mayville inquired if a timeline could be set. Council did not agree to setting a timeline. Mayor Mayville asked that questions be brought forward and discussed at the next Finance Committee meeting from the Human Resources manual that may impact the budget. Council had no objection.

Correspondence:

Wilno Rink – Re: Thank You Card – filed

Enterprise Renfrew County – Re: Sponsorship Proposal – filed

Municipality of Tweed – Re: Resolution Licence Plate Renewal Fees –

Moved by Maureen MacMillan

Seconded by Bil Smith

THAT Council for the Township of Killaloe, Hagarty and Richards hereby supports the resolution received from the Municipality of Tweed regarding Licence Plate Renewal Fees.

AND FURTHER THAT this resolution be circulated to Premier Doug Ford, all municipalities in Ontario and AMO. Carried.

Renfrew County Veterinary Services Committee – Re: Annual Meeting Report – filed

Mike Kendall – Re: Petition – filed

The Council of Canadians Kitchissippi-Ottawa Valley Chapter – Re: Climate Café at Madawaska Valley Library – filed

By – Laws

Moved by Carl Kuehl

Seconded by Harold Lavigne

THAT By-Law No. 06 - 2024 Being a By-Law to authorize the execution of an Amending Agreement between the Corporation of the Township of Killaloe, Hagarty and Richards and Automotive Materials Stewardship Inc. ("AMS") for the Municipal Corporation of the Township of Killaloe, Hagarty and Richards at its Regular Meeting held on February 6, 2024 be given its 1st, 2nd and 3rd reading and finally passed this 6th day of February, 2024. Carried.

Unfinished Business:

Mayor Mayville advised that the Community Safety Zones signage is up, and Public Works Superintendent Holly advised that they were installed in early fall.

Mayor Mayville reminded Councillor Pecoskie of the Zebra Mussels signage and asked that both himself and Councillor Pecoskie do not forget about this matter.

Mayor Mayville inquired with CAO/Clerk – Treasurer Gorgerat if she had a conversation with Fire Chief Gareau about the "Yield to Green Flashing Lights" signage. CAO/Clerk – Treasurer Gorgerat advised she was unaware of the request, however moving forward she would discuss with the Fire Chief if Council directed her to do so.

Mayor Mayville inquired if the Township should develop a lease agreement prepared by our Solicitor between the Township and the users of Killaloe Pathways Park. Councillor Smith advised that an agreement will be developed between CRC and the Township at a later date pertaining to the green houses.

New Business:

Councillor Browne reminded Council and the Mayor that the Procedural By-law needs to be followed and reiterated that delegations have 15 minutes to address Council and if there is a need for a longer delegation then it had to be approved by Council.

Councillor Browne advised that he was upset with an article in the Valley Gazette written by Journalist Robert Fisher which included a headline of "KHR Council passes important by-laws with no discussion". Councillor Browne indicated that he had received phone calls about this article stating that the information within was not correct and advising that the by-laws Mr. Fisher had said to be important were in fact by-laws passed yearly so the Township can continue with business with no disruptions.

Committee of the Whole:

Moved by Carl Kuehl

Seconded by Maureen MacMillan

Motion to move into committee of the whole.

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason(s):

- The security of property of the municipality or local board;
- X Personal matters about an identifiable individual, including municipal or local board employees;
- A proposed or pending acquisition or disposition of land by the municipality or local board;
- Labour relations or employee negotiations;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- A trade secret or scientific, technical, commercial or financial or labour relations information supplied in confidence to the municipality or local board, which, if disclosed could reasonable be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;
- A request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act;
- An ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1); or
- Education or training sessions for council or local boards if the meeting is held for that purpose and if at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Carried.

Moved by Brian Pecoskie
Seconded by Harold Lavigne

Motion to come out of Committee of the Whole. Carried.

Moved by Harold Lavigne
Seconded by Maureen MacMillan

THAT Council for the Corporation of the Township of Killaloe, Hagarty and Richards hereby approves the hiring of Alan Tennant for the Truck/Equipment Operator full-time position within the Public Works Department effective immediately. Carried.

Confirming By-Law:

Moved by Carl Kuehl
Seconded by Bil Smith

THAT By-Law No. 07 – 2024 being a by-law to confirm the proceedings of Council of the Township of Killaloe, Hagarty and Richards at its Regular Meeting held on February 6, 2024 be given its 1st, 2nd and 3rd reading and finally passed this 6th day of February, 2024. Carried.

Adjournment

Moved by Bil Smith
Seconded by Brian Pecoskie

Motion to adjourn the Regular Council meeting of February 6, 2024 for the Township of Killaloe, Hagarty and Richards. Carried.

Mayor – Dave Mayville

CAO/Clerk-Treasurer – Tammy Gorgerat