

**February 21, 2023**

**Regular Meeting**

**7:00 PM**

Council for the Township of Killaloe, Hagarty and Richards met on the above date with Mayor David Mayville and Councillors Harold Lavigne, Bil Smith, Maureen MacMillan, Ted Browne, Carl Kuehl and Brian Pecoskie in attendance. Also in attendance was Public Works Superintendent Dean Holly and Fire Chief Bob Gareau.

Mayor Mayville chaired the meeting which he opened and called to order.

**Mayors Address:**

Good evening; welcome to everyone in the audience today, that's awesome.

I would first like to acknowledge the loss our community has suffered with the passing of Dan Harrington. I was unable to attend the funeral yesterday, but I join everyone in fondly remembering Danny as a role model to all of us as someone who truly exemplified the spirit of Killaloe.

I have had a great two weeks in regards to talking with people in person and on the phone including a "Chat with Dave" in Wilno on Sunday. We talked about my enthusiasm for this job and this Township. The message people gave me is for Council and myself to continue to push forward. While it may fear that I am overzealous, together with Council I do want this Township to be successful and that requires dealing with the tough stuff so we can enjoy the good.

I am hopeful that Council will have honest conversations with me, if they ever have questions, comments or concerns. There are so many things that residents and Council members have told me that I want to bring to full Council's attention to address. Sometimes I have to pause and take a breath remembering that we can't do everything in one meeting.

As we move into the budget process, some may think the process is not needed or its boring, but I can tell you that I have already sat through the beginning of the County's process and it is no different then ours. I'm sure we all share the need to bring the very best budget forward.

Regarding my comments last Council meeting about a new committee to explore the back taxes. I did my own research and discovered that tax collection is within our CAO's job description and so a committee will not be necessary. Tammy does not need direction from us but I would like to recommend to Council that staff do a report for us to review. That report would include every property which is given a letter, so that there is the confidentially part that no one sees, the amount owing – highest to lowest dollars and a comment section which is the status and then the Policies and Procedures Committee will be reviewing the current by-law which was last looked at in 2014. And I'll go from there.

**Pecuniary/Financial Interest:**

Councillor Ted Browne to declare at the appropriate time.

**Delegations:**

Killaloe & District Public Library Librarian Nicole Zummach was in attendance and invited to address Council. Killaloe & District Public Library Librarian Zummach provided a presentation to Council on the value of public libraries as well as the value of the Killaloe & District Public Library. Council thanked Killaloe & District Public Library Librarian Zummach for her presentation and commended the Library staff for all their hard work and dedication as this service is a huge value to this community.

Representatives from the Killaloe Farmers' Market were in attendance and invited to address Council. Both Ms. Postill and Ms. Clayton addressed Council on behalf the Farmers' Market. Ms. Postill inquired with Council if the Farmers Market could be held in Station Park this 2023 year and Ms. Clayton shared with Council the benefits of the Farmers Market being in the park. Council thanked both Ms. Postill and Ms. Clayton for their report at which time indicated that they would take their request to the next Economic Development Committee meeting for discussion.

## **Minutes:**

Councillor Browne, Kueh and Pecoskie addressed Mayor Mayville in regard to the comments that were made in his previous Mayor's address. Council discussed this matter and provided comments. Mayor Mayville indicated that Council's comments were noted, and he agrees with working as a team.

Councillor MacMillan suggested that the Integrity Commissioner be asked to provide Council with training on roles and responsibilities, so that there will be no overstepping and everyone is on the same page. Council had no objections to this request.

Moved by Ted Browne  
Seconded by Maureen MacMillan

Motion to approve minutes of the Regular Council meeting held on February 7, 2023 open & closed sessions. Carried.

Moved by Maureen MacMillan  
Seconded by Ted Browne

Motion to approve minutes of the Policies & Procedures Committee meeting held on January 16, 2023 open session, the Special Meeting held on January 31, 2023 open & closed sessions, the Finance Committee meeting held on May 12, 2022 open session and the Human Resources Committee meeting held on January 10, 2023 open & closed sessions. Carried.

## **Reports:**

**Fire Chief:** Fire Chief Bob Gareau was present and invited to give his report. Fire Chief Gareau reported as it relates to fire; operations included a motor vehicle crash on February 17 and ongoing activities include; weekly truck checks, monthly equipment checks and Donning and Doffing of SCABAs. Fire Chief Gareau also reported that recent events included an Officer's meeting on January 19, an interview on February 1 and a Municipal 511 webinar update on February 21. Upcoming events include; a Renfrew County Chiefs' meeting on March 1 and bi-monthly meetings have been scheduled for March 14, May 9, July 11, September 12 and November 28. Fire Chief Gareau indicated that as it relates to fire prevention, monthly newspaper ads continue. Training undertaken included; PPE – SCBA on January 24, portable fire extinguishers (theory) and ropes and knots on January 21, first aid and CPR/AED, O2 and naloxone on February 7 and 8 and ground ladders (theory and practical) and forcible entry on February 21. Scheduled training includes; search and rescue (theory) on February 28, fire hoses and streams (theory and practical) on March 21, NDMENF – SP103 (theory) on March 28 and NDMNRF – SP103 (practical) on April 4. Fire Chief Gareau reported that as it relates to CEMC, he continues to await comments on the preliminary review of the townships 2022 emergency management submission, and he advised Council of the Provincial Emergency Management Strategy and Action Plan under the Treasury Board and stated the action plan is the new programs focus.

Councillor Browne advised that the Protection and Emergency Management Committee will be attending the next fire department meeting. Fire Chief Gareau had no objections to the Committee attending.

Council thanked Fire Chief Gareau for his report at which time he left the meeting.

**Public Works Superintendent:** Public Works Superintendent Dean Holly was present and invited to give his report. Public Works Superintendent Holly reported that regular winter road maintenance continues with plowing, sanding and salting, patching potholes as required in mild temperatures, rotating the "dry" wood for "green" wood in the wood shed and continuing with regular maintenance. Public Works Superintendent Holly advised that the Co-Op student has been with the department for a couple of weeks now and is doing great and half loads will likely commence March 1<sup>st</sup>, temperature permitting, with the latest date half loads would commence would be March 15<sup>th</sup>. Public Works Superintendent Holly reported that he has been in contact with one of the neighbouring municipalities with regards to their waste management process and will be arranging a meeting to visit onsite.

Mayor Mayville asked that Public Works Superintendent Holly stay for unfinished business. Public Works Superintendent Holly had no objections to this request.

Council thanked Public Works Superintendent Holly for his report.

**CAO/Clerk – Treasurer:** CAO/Clerk – Treasurer Tammy Gorgerat was present and invited to give her report. CAO/Clerk – Treasurer Gorgerat advised Council that she received confirmation this afternoon that the Mayor and Councillor Kuehl now have signing authority and the summer student ads have been submitted to the two local papers and OV Jobs for a two-week period starting this week. CAO/Clerk – Treasurer Gorgerat indicated that at the Economic Development meeting on February 6, 2023, it was discussed that the Round Lake Rink not open this year due to unexpected circumstances. Community Development Coordinator Chris Neff provided a report and the Committee asked that an ad be placed in the papers for a one-week period and posted on our website and social media sites. CAO/Clerk – Treasurer Gorgerat asked that if Council is in agreement with the ad that she will email to the papers, and place on the website and arrange for it to be shared via social media. CAO/Clerk – Treasurer Gorgerat advised that she provided Council at their desk, the Killaloe Drinking Water System Annual Water Report, reports from Community Development Chris Neff and Dale Thompson in relation to the Farmers Market placement suggestions and a copy of the Community Safety and Well-Being Plan. She asked that in relation to the Community Safety and Well Being Plan that Council review before the next Council meeting where if Council is in agreement with the plan she will have a resolution prepared for its adopting at the next meeting. And, lastly CAO/Clerk – Treasurer Gorgerat advised that she has prepared a resolution to pass the Committees and its members that the Mayor appointed on December 6, 2022.

Councillor Pecoskie inquired with Mayor Mayville if the Planning Committee is required as the Strategic Plan; full Council reviews every year, the Asset Management Plan; the Asset Manager is hired to manage this department, the Waste Management Strategic Plan; Greenview manages, etc. Mayor Mayville indicated that under this Committee is also the Killaloe Drinking Water System Financial Plan and the Recycling Strategic Plan. Councillor Browne inquired if the Public Works, Public Service and Property Committee should be addressing the subject matters under the Planning Committee as they relate. Mayor Mayville explained his reasoning behind choosing both Committees and asked that the Planning Committee stay as a Committee for now and be re-examined after two or three meetings. Council had no objections to this request.

Moved by Carl Kuehl  
Seconded by Bil Smith

THAT Council for the Township of Killaloe, Hagarty and Richards accepts the Mayor's appointment of Committees and its Members for the following Committees: Economic Development, Human Resources, Policies & Procedures, Public Works, Public Service & Property, Finance, Planning and Protection & Emergency Management. Carried

Council thanked CAO/Clerk – Treasurer Gorgerat for her report.

**Expenditures:** Road & General Voucher #01-2023

I Ted Browne declare pecuniary/financial interest with Road & General Voucher #01-2023.

Moved by Maureen MacMillan  
Seconded by Brian Pecoskie

Motion to approve Road & General Voucher #01-2023 in the amount of \$370,347.28.  
Carried

**Correspondence:**

**Municipality of Shuniah** – Re: Letter & Resolution: Supporting the Town of Cobourg and the Municipality of Greenstone and Further Opposing the Changes that Bill 3 Makes to the Municipal act, 2001 and the Municipal Conflict of Interest Act – filed

**Town of Essex** – Re: Resolution: Supporting the Resolution Passed by the Towns of Petrolia Regarding Ontario School Board Elections - filed

**Municipality of West Nipissing** – Re: Resolution: Opposition to Bill 3 in its Current Form and that the Resolution be Forwarded to the Premier of Ontario, the Minister of Municipal Affairs and Housing Seve Clark and MPP for Nipissing Timiskaming John Vanthof – filed

**Ministry of Natural Resources and Forestry** – Re: Round Lake Fish Stalking Proposal 2023 – filed; Mayor Mayville indicated that he will meet with Councillor Pecoskie and Mr. Don Pouliot to map out the next course of action.

### **Unfinished Business:**

Mayor Mayville advised that in Council's package there are two items. One being correspondence on the installation of flexible bollards along Queen Street. Mayor Mayville indicated there is absolutely no way that the County will bend when it comes to markings on the payment. Councillor Browne indicated that on Laurentian Drive there are markings of the indicated speed on the pavement along with the bollards and he is sure it is a County Road. Mayor Mayville asked if Councillor Browne could confirm and advise. Councillor Browne had no objections to this request. Mayor Mayville asked if Council would consider Public Works Superintendent Holly investigating the costs of the bollards and provide Council with an estimate. Council discussed and decided no to follow through with this request, instead they asked that the County be contacted, and an inquiry be made about the erection of a speed sign.

Mayor Mayville indicated the second item in their package was the County's 10-year capital plan. Mayor Mayville along with Council reviewed the plan and outlined the future projects for Killaloe, Hagarty and Richards.

Councillor Browne inquired again about the tree removal on Boland Street. It was noted that there has been no word from Ottawa River Power. Council discussed and asked that a letter be sent to Ottawa River Power in relation to this matter.

### **New Business:**

Mayor Mayville included in Council's package correspondence related to land use planning training for elected officials provided through AMO. Council discussed and asked that CAO/Clerk – Treasurer Gorgerat find out if a group can attend the training session for one price and what days are available and advise accordingly. CAO/Clerk – Treasurer had no objections to this request.

### **Committee of the Whole:**

Moved by: Ted Browne

Seconded by: Maureen MacMillan

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason(s):

- The security of property of the municipality or local board;
- X Personal matters about an identifiable individual, including municipal or local board employees;
- A proposed or pending acquisition or disposition of land by the municipality or local board;
- Labour relations or employee negotiations;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- A trade secret or scientific, technical, commercial or financial or labour relations information supplied in confidence to the municipality or local board, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a

- person, group of persons, or organization;
- A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
  - A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;
  - A request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
  - An ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1).;
  - Education or training sessions for council or local boards if the meeting is held for that purpose and if at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Carried

Moved by Ted Browne  
Seconded by Brian Pecoskie

Motion to come out of committee of the whole. Carried

**By - Law #08 - 2023 – Confirming By-Law:**

Moved by Ted Browne  
Seconded by Maureen MacMillan

THAT By-Law 08 – 2023 being a by-law to confirm the proceedings of Council of the Township of Killaloe, Hagarty and Richards at its Regular Meeting held on February 21, 2023 be given its 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading and finally passed this 21<sup>st</sup> day of February, 2023. Carried.

**Adjournment**

Moved by Ted Browne  
Seconded by Brian Pecoskie

Motion to adjourn the Regular Meeting held on February 21, 2023 for the Township of Killaloe, Hagarty and Richards. Carried.

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Mayor – Dave Mayville

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CAO/Clerk-Treasurer – Tammy Gorgerat