

**December 20, 2022**

**Regular Meeting**

**7:00 PM**

Council for the Township of Killaloe, Hagarty and Richards met on the above date with Mayor David Mayville and Councillors Harold Lavigne, Bil Smith, Maureen MacMillan, Ted Browne, Carl Kuehl and Brian Pecoskie in attendance. Also in attendance was Public Works Superintendent Dean Holly, and Fire Chief Gareau.

Mayor Mayville called the meeting to order.

Mayor Mayville indicated a motion was prepared to include the First Nations Land Acknowledgement and moment of reflection be noted on the agenda and be included as part of the practice for each regular meeting of council;

Moved by Maureen MacMillan

Seconded by Bil Smith

THAT Council for the Township of Killaloe, Hagarty and Richards agrees to include, from this day forward, the First Nations Land Acknowledgement and the Moment of Reflection (silent) to the Agenda for the Regular Meeting of Council, and at which time will be recorded as such in the Township of Killaloe, Hagarty and Richards' Procedural By-Law at the time it is updated. Carried

Mayor Mayville than read the First Nations Land Acknowledgement followed with a moment of silent reflection.

**Mayors Address:**

It has been just two weeks since the inauguration and it has been a busy time. I was happy to attend the very successful Killaloe library open house. It was great fun to participate in the Killaloe Lions Club Santa Claus parade. I visited the Engine House Café for their opening and congratulations to Brook and Melissa Tremback on phase two and I can hardly wait to see what phase three will bring us. On December 12<sup>th</sup> I was sworn in as a councillor at County Council and then attended two orientation sessions: one given by Tony Fleming our Integrity Commissioner. The committee work has begun, both Human Resources and Public Works, Public Service and Property committees have had their first meeting. The wheels are in motion. At this time, I would like to extend my sincerest best wishes for a Merry Christmas and a wonderful holiday season. We are truly blessed to call KHR home. Now is the time to recognize the importance of family, friends, neighbours, and community as well as acknowledge and enjoy our beautiful natural environment. I hope that each of us will be able to enjoy these blessings, in ways, big and small, over the Christmas break. I would like to further recognize the dedicated residents who volunteer their time, talent and treasurer toward helping others. These random acts of kindness enrich each of us. Our township is a better place because of these genuine and generous contributions. Christmas and the holidays are a time for families, friends and loved ones to come together, reflect on cherished moments, make new memories and look forward toward the promise of hope and opportunity in the new year. If you have children around you this holiday season and have the ability to play, dance, laugh, sing, then you will be fortunate indeed. Of course, if we are fortunate enough to receive, I hope we will also be inspired to reach out to others. Please be kind to one another especially those who may not have family and friends around or who just need that little extra support. In the spirit of Christmas, I hope each of us will have an opportunity to stop, to rest, to reflect and to pay attention to what is most important in life. I hope we will all find opportunities to feel gratitude, even for the smallest of blessings and I hope we will feel joy. On behalf of my family, township staff and my councillor colleagues, I wish everyone a Merry Christmas and a Happy and Safe New Year.

**Pecuniary/Financial Interest:**

Councillor Ted Browne to declare at the appropriate time.

**Minutes:**

Moved by Brian Pecoskie

Seconded by Bil Smith

Motion to approve the minutes of the Inaugural Meeting held on December 6, 2022 open session and the Regular Meeting held on December 6, 2022 open & closed sessions. Carried.

Moved by Ted Browne  
Seconded by Carl Kuehl

Motion to approve the minutes of the Personnel Meeting held on November 16, 2022 open & closed sessions, the Water and Sewage Committee Held on January 9, 2019 open session, the Road Committee Meeting held on January 6, 2021 open session and the Waste Management Committee Meeting held on September 8, 2021 open session. Carried.

### **Reports:**

**Facilities/Asset Manager:** Facilities/Asset Manager Dale Thompson was present and invited to give his report. Facilities/Asset Manager Thompson reported that he reviewed the RFP 2022 – 03 submissions and advised that 6 submissions were received; Valley Cottage Raising with a bid of \$126,000.00 plus taxes, Perfect Level Construction with a bid of \$220,000.00 plus taxes, Demo Plus with a bid of \$174,888.00 plus taxes, Zuracon Inc with a bid of \$240,000.00 plus taxes, I Q Environmental with a bid of \$256,410.00 plus taxes and Schouten Environmental with a bid of \$118,340.00 plus taxes. Facilities/Asset Manager Thompson recommended to Council, Schouten Environmental Inc.

Moved by Bil Smith  
Seconded by Maureen MacMillan

Motion to accept RFP 2022 – 03 for the Demolition of 156, 158 and 160 Queen Street from Schouten Environmental Inc. of Waterford Ontario, in the amount of \$118,340.00 plus taxes. Carried.

Council thanked Facilities/Asset Manager Thompson for his report.

**Public Works Superintendent:** Public Works Superintendent Dean Holly was present and invited to give his report. Public Works Superintendent Holly reported that winter maintenance has begun on the roadways in the municipality, one of the plow trucks is in the shop currently waiting for repairs and that minor maintenance on the equipment is taking place as well. He also advised that they have tried insulating the culvert on Mill Street on the creek side to try to prevent it from freezing. Public Works Superintendent Holly reported that the C & D hauling has been completed and Greenview Environmental is onsite at the Red Rock disposal site to complete the survey for the waste capacity report. Public Works Superintendent Holly noted that in the new year he would like to meet with Chair of the Public Works, Public Services and Property committee; Harold Lavigne to discuss waste management.

Council thanked Public Works Superintendent Holly for his report.

**Fire Chief:** Fire Chief Bob Gareau was present and invited to give his report. Fire Chief Gareau reported that as it relates to fire; the Essentials of Municipal Fire Protection course for 2023 will be held from 9 am – 12 pm January 11<sup>th</sup>, January 24<sup>th</sup>, February 7<sup>th</sup>, February 22<sup>nd</sup>, March 8<sup>th</sup>, March 21<sup>st</sup>. Fire operations included; December 7<sup>th</sup> fire inspection at the Engine House Café, and SCBA annual maintenance and certification, December 8<sup>th</sup>; year-end losses report on house values and December 18<sup>th</sup> a motor vehicle collision in Laurentian Valley. Ongoing fire activities include; weekly truck checks, monthly equipment checks, donning and doffing of SCABAs. Recent events include; December 7<sup>th</sup>; quarterly Chief's meeting, December 10<sup>th</sup> David Afelskie's funeral and the Lion's Club Santa Claus parade. Fire Chief Gareau reported that upcoming events include; January 10<sup>th</sup> bi-monthly meeting and in the interim currently developing the 2023 training schedule and as it relates to fire prevention; monthly newspaper ads continue. Training undertaken included; December 6<sup>th</sup> Emergency Response Guide (ERG) and December 13<sup>th</sup> vehicle fire. Fire Chief Gareau also updated Council on current issues related to fire which included the current dry hydrants and the systems, the radio communications system, staffing issues due to the fighter mandatory certification program, the limited population on which to draw, the low compensation and the little daytime response. Fire Chief Gareau also advised Council that

he has received two applications for volunteer probationary firefighter and once the process has been set-up, he asked that a date be set to interview these two prospective recruits. Fire Chief Gareau also reviewed the compliance requirements as it relates to CEMC and indicated that he is awaiting comments on the preliminary review of KHR's 2022 emergency management submission.

Councillor Browne inquired the date of the next fire department meeting and indicated that the new committee may attend to introduce themselves. Fire Chief Gareau indicated that it will be held on January 10, 2023 at the Killaloe fire hall at 7:00 pm.

Council thanked Fire Chief Gareau for his report.

**CAO/Clerk – Treasurer:**

CAO/Clerk – Treasurer Tammy Gorgerat was present and invited to give her report. CAO/Clerk – Treasurer Gorgerat advised Council that Councillor Lavigne has been registered for the OGRA conference and Councillors MacMillan and Smith along with Community Development Coordinator Chris Neff have been registered for the Economic Developers Council of Ontario conference. She also indicated that as it relates to signing authority for cheques for township business, a motion to appoint new persons has been prepared;

Moved by Ted Browne  
Seconded by Harold Lavigne

THAT the Mayor and CAO/Clerk – Treasurer be and are hereby appointed as signing authorities for the Township of Killaloe, Hagarty and Richards.

AND THAT in the absence of the Mayor; Councillor Carl Kuehl shall be and hereby appointed as signing authority and as such is authorized to sign cheques, in conjunction with the Mayor for the Township of Killaloe, Hagarty and Richards.

AND FURTHER THAT in the absence of the CAO/Clerk – Treasurer; the Deputy CAO/Clerk – Treasurer shall be and hereby appointed as signing authority and as such is authorized to sign cheques, in conjunction with the CAO/Clerk – Treasurer. Carried.

CAO/Clerk – Treasurer Gorgerat advised that the township solicitor has offered a training session to the new council and advised that he could do it late January, early February. Council discussed and advised that CAO/Clerk – Treasurer Gorgerat inquire if he could attend in the evening on a Monday and provide possible dates of availability.

**Expenditures:** Road & General Voucher #11 – 2022

I Ted Browne declare pecuniary/financial interest with Road & General Voucher #11 – 2022.

Council reviewed Road & General Voucher #11 – 2022 and Mayor Mayville asked for the motion to approve;

Moved by Harold Lavigne  
Seconded by Maureen MacMillan

Motion to approve Road & General Voucher #11 – 2022 in the amount of \$425,099.52. Carried.

**Committee Reports:** Councillor Bil Smith Chair of the Human Resources committee was present and was asked to report on their latest committee meeting. Councillor Smith reported that that two meeting have already taken place. The first meeting included setting out the work plan and the first item is the review of the current Human Resources Policy and Procedures manual.

Mayor Mayville thanked Councillor Smith for his report.

Councillor Harold Lavigne Chair of the Public Works, Public Service and Property committee was present and asked to report on their latest committee meeting. Councillor Lavigne indicated that their first meeting consisted of an orientation session to the subjects that fall under the committee. Councillor Lavigne indicated that he will be in contact with Public

Works Superintendent Holly for information in relation to roads and waste management and with CAO/Clerk – Treasurer Gorgerat as well.

Mayor Mayville thanked Councillor Lavigne for his report.

### **Correspondence:**

**Brudenell, Lyndoch and Raglan Township** – Re: Letter of Support Opposing Strong Mayors Building Homes Act – filed.

**Municipality of Marmora and Lake** – Re: Opposition to Bill 23, More Homes Built Faster Act – filed.

**Town of Newmarket** – Re: Council's Opposition to Bill 23, More Homes Built Faster Act – filed.

**Ontario Sheep Farmers** – Re: Livestock Guardian Dogs & Herding Dogs By-Law Requests – filed.

**Good Roads Conference** – Re: Requests for Municipal Delegations – filed.

**Township of McNab/Braeside** – Re: Request for Support: The Elimination or Reduction of Taxes on Fuel Used for Heat – filed.

**Kevin Skebo** – Re: Suggestion t Council to Install 1-3 Web Cameras in the Municipality – filed.

### **Unfinished Business:**

Council reviewed and discussed the letter provided by Mr. Don Pouliot in relation to the fish stocking of Round Lake. Council agreed to the importance of this program and asked that a motion be prepared authorizing the Mayor to sign a letter addressed to Mr. Jessie Van Allen which was prepared by Mr. Pouliot;

Moved by Maureen MacMillan

Seconded by Bil Smith

Motion that Council supports and approves the Mayor to sign a letter addressed to Mr. Jesse Van Allen; Supervisor of MNRF in relation to the Ontario Fishing Act, Zone 15, Round Lake.  
Carried

### **New Business:**

Mayor Mayville noted to Council, as informational purposes only, that last year's OGRA conference cost approximately \$15,000.00 and that this years OGRA will cost a bit more as 6 Councillors will be attending, and the costs will be included in the budget to be accounted for in 2023.

CAO/Clerk – Treasurer Gorgerat advised that Municipal Affairs and Housing (MMAH) have provided two dates, each being two-hour sessions for Compliance Audit Committee training. One being on January 18, 2023 from 9:30 am to 11:30 am and the other being on January 19, 2023 from 1:30 pm to 3:30 pm. Council discussed and Councillor Kuehl indicated that he would attend the January 18, 2023 training session and the remainder of Council will advise at a later date.

### **Committee of the Whole:**

Moved by: Harold Lavigne

Seconded by: Bil Smith

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason(s):

- The security of property of the municipality or local board;
- X Personal matters about an identifiable individual, including municipal or local board employees;
- A proposed or pending acquisition or disposition of land by the municipality or local board;
- X Labour relations or employee negotiations;
- X Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;
- A request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
- An ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1).;
- Education or training sessions for council or local boards if the meeting is held for that purpose and if at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Carried

Moved by Carl Kuehl

Seconded by Brian Pecoskie

Motion to come out of committee of the whole. Carried

Moved by Ted Browne

Seconded by Carl Kuehl

THAT the following people are hereby appointment to the Board of the Killaloe & District Public Library, effective immediately: Andrew Trull, Cathy Lyons, Glenn Allen, Rebecca Swick, Laurie Dean, Kate Murton, Anirudh (Ani) Swaminathan, Maureen MacMillan and Bil Smith. Carried.

**By - Law #53 - 2022 – Confirming By-Law:**

Moved by Harold Lavigne

Seconded by Brian Pecoskie

THAT By-Law 53 – 2022 being a by-law to confirm the proceedings of Council of the Township of Killaloe, Hagarty and Richards at its Regular Meeting held on December 20, 2022 be given its 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading and finally passed this 20<sup>th</sup> day of December, 2022. Carried.

**Adjournment**

Moved by Brian Pecoskie

Seconded by Carl Kuehl

Motion to adjourn the Regular Meeting held on December 6, 2022, for the Township of Killaloe, Hagarty and Richards. Carried.