

**August 15, 2023**

**Regular Meeting**

**7:00 PM**

Council for the Township of Killaloe, Hagarty and Richards met on the above date with Mayor David Mayville and Councillors Harold Lavigne, Bil Smith, Maureen MacMillan, Carl Kuehl, and Brian Pecoskie in attendance. Also in attendance was Public Works Superintendent Dean Holly and Fire Chief Bob Gareau.

Mayor Mayville chaired the meeting which he opened and called to order.

**Mayors Address:**

Mayor Mayville indicated that he attended the County of Renfrew road tour, the annual swim program BBQ, the municipal hazardous and special waste day, and the KHR car show. Mayor Mayville also noted that he received and read a letter from AMCTO advising that CAO/Clerk – Treasurer Gorgerat has successfully graduated from AMCTO's Diploma in Municipal Administration with honours. Council congratulated CAO/Clerk – Treasurer Gorgerat on receiving her diploma and CAO/Clerk – Treasurer Gorgerat thanked Council for their acknowledgement.

**Pecuniary/Financial Interest:**

No pecuniary/financial interest was declared.

**Delegates:**

Community Development Coordinator Chris Neff was in attendance and invited to address Council. Community Development Coordinator Neff indicated that he was in attendance to support summer student Community Development Assistant Machaela Vandergragt, who would be addressing Council following the introduction of the students in attendance employed by the Township this summer. Ryley Comerford, Emily Mintha, Machaela Vandergragt and Lukas Velakis were in attendance and introduced themselves to Council and advised of the position they held, and Community Development Coordinator Neff introduced Council to the students.

Council thanked Mr. Comerford, Ms. Mintha, Ms. Vandergragt and Mr. Velakis for their introductions at which time Mr. Comerford and Mr. Velakis left the meeting.

Summer student Community Development Assistant Machaela Vandergragt was invited to address Council. Ms. Vandergragt had prepared a presentation for Council that indicated the past and upcoming events she was and will be involved with, the projects she has and continues to work on and various tasks she has completed such as sending emails, preparing invoices, looking through past grants and new ones as well, collecting prizes, etc.

Mayor Mayville indicated that both himself and Ms. Vandergragt had a conversation about the position she holds and that in the future maybe making this position a two year job position allowing for more time to see projects through to completion.

Community Development Coordinator Neff advised Council that Ms. Vandergragt has done extraordinarily well in her position, handled herself very well, he has been able to rely on her with every project and she has excelled at everything she has worked on in such a short amount of time.

Council thanked Ms. Vandergragt for her presentation at which time she, along with Ms. Mintha and Community Development Coordinator Neff left the meeting.

**Minutes:**

Moved by Harold Lavigne  
Seconded by Maureen MacMillan

Motion to approve the minutes of the Regular Council meeting of August 1, 2023 open & closed sessions. Carried.

Moved by Harold Lavigne  
Seconded by Bil Smith

Motion to approve the minutes of the Public Meeting held on July 4, 2023 open session.  
Carried.

### **Reports:**

#### **Fire Chief:**

Fire Chief Bob Gareau was present and invited to give his report. Fire Chief Gareau reported that as it relates to fire; operations included a gasoline spill on Jack Chute Road and Round Lake Road on August 6, a fire alarm call on Lake Street on August 12 and a brush burn at the waste site on August 14. As it relates to ongoing activities; Fire Chief Gareau reported that weekly truck checks and monthly equipment checks continue, and recent events included the KHR Car Show in Round Lake on August 13. Fire Chief Gareau indicated that upcoming events include the Renfrew County Fire Chief's meeting in Pembroke on September 6 and December 6, bi-monthly meetings on September 12 and November 28 and the Loggers Sports Festival on September 23. Fire Chief Gareau also indicated that in relation to fire prevention, monthly newspaper ads continue, training undertaken included 4 gas analyzer, portable extinguishers, hose streams, PPE and SCBA on July 25 and forcible entry on August 8 and scheduled training includes; extrication (stabilization and air bags) at R&R Auto on August 22 with a live scenario on extrication on September 5 also at R&R Auto, smoke house on September 19 and training for the remainder of the year is yet to be determined. As it relates to CEMC; Fire Chief Gareau reported that recent events included PAED (Public Automated External Defibrillator) signage requirements developed and upcoming events include a Protection and Emergency management committee meeting on August 29. Fire Chief Gareau advised that for the meeting on August 29, the Committee is to bring along their emergency response plan, pandemic plan and COOP plan.

Council thanked Fire Chief Gareau for his report at which time he left the meeting.

#### **Public Works Superintendent:**

Public Works Superintendent Dean Holly was present and invited to give his report. Public Works Superintendent Holly reported that his department continues with regular road maintenance, cold patching and grass cutting. He indicated that the wrong solenoid for the tractor was received and the hydraulic tank on the plow truck has been repaired. Public Works Superintendent Holly advised that the paving of both Stone Church Road and Hillcrest Avenue are almost complete and that he attended the Renfrew County Road Supervisors Association golf tournament where he met a sales rep who deals with matters pertaining to the sale of surplus equipment. Public Works Superintendent Holly also reported that he rescheduled the demo for the catch basins to October 17, 2023, he is working with surrounding municipalities to offer a grader course and he inquired if the Public Works Department will need to install the trees for the Loggers Sports Festival. Councillor MacMillan asked that Public Works Superintendent Holly discuss with Development Coordinator Chris Neff in relation to the installation of the trees. Public Works Superintendent Holly had no objection. As it relates to waste management, Public Works Superintendent Holly reported that the RFP for the C & D Grinding has been sent out today and the opening will take place at the September 5 Council meeting, he was in attendance at the hazardous and special waste day this past Saturday and the fire department performed a controlled burn of the brush pile at the landfill.

Councillor Lavigne thanked Public Works Superintendent Holly, the Public Works summer students and employees and Council for their support at the municipal hazardous and special waste day.

### **Expenditures:**

Moved by Brian Pecoskie

Seconded by Harold Lavigne

Motion to approve Road & General Voucher #07-2023 in the amount of \$417,837.17.  
Carried.

Council thanked Public Works Superintendent Holly for his report at which time he left the meeting.

**CAO/Clerk – Treasurer:** CAO/Clerk – Treasurer Tammy Gorgerat was present and invited to give her report. CAO/Clerk – Treasurer Gorgerat advised that at the last meeting she provided Council with the cyber security insurance policy and inquired if Council would like to proceed with the purchase. Council agreed to the purchase of cyber security insurance.

Moved by Maureen Lavigne  
Seconded by Bil Smith

WHEREAS Council of the Corporation of the Township of Killaloe, Hagarty and Richards agrees to the terms and costs associated with the Cyber Insurance Policy provided at the August 1, 2023 Regular Council meeting and directs the CAO/Clerk – Treasurer to move forward with purchasing this policy in the amount of \$2,550.00.

AND WHEREAS the Council for the Corporation of the Township of Killaloe, Hagarty and Richards understands that the costs associated with the policy may change as the terms and costs within the policy are only valid for 30 days from the date of issue. Carried

CAO/Clerk – Treasurer Gorgerat also advised that at the last meeting a memo was provided from Deputy/CAO Clerk – Treasurer Sharlene Lapenskie in relation to the Public Officials Education Representative Protection Program. Council decided to receive this correspondence as information. CAO/Clerk – Treasurer Gorgerat indicated that she contacted County of Renfrew’s Director of Public Works and Engineering Lee Perkins in regard to attending a Council meeting to discuss pedestrian crosswalks. Mr. Perkins indicated that himself, Mr. Hanrath and Mr. Kelly would be available to attend the September 5<sup>th</sup> Council meeting. CAO/Clerk – Treasurer Gorgerat reported that Community Development Coordinator Chirs Neff wanted to confirm the purchase of a plaque for the Lions 75<sup>th</sup> Charter Anniversary. Council confirmed the purchase along with two additional plaques; one for the Curling Club and the other for the Friendship Club. CAO/Clerk – Treasurer Gorgerat advised that she provided a report from Facilities/Asset Manager Dale Thompson in relation to space available for the St. Francis Memorial Hospital Foot Clinic. In his report he indicated that an alternate space could be the vacant space in the Municipal Office, however the flooring would need to be replaced and the walls would need to be repaired and painted for an approximate cost of \$6,000.00. CAO/Clerk – Treasurer Gorgerat indicated that she had emailed Mr. McLeod as per the direction of Council in relation to fees and advised that he was away and would not be back until August 21. She indicated that she would advise Council once she heard from Mr. McLeod. Council did not approve the expenses for the vacant space. CAO/Clerk – Treasurer reported that By-Law Officer Tyler Mask had received a complaint about individuals smoking in Station Park, specifically during the farmers market hours. He indicated that smoking regulations are provincial law, enforced by the local Health Unit and typically legislated “no smoking” areas are certain distances from playgrounds and community facilities and if a park is large enough there may be a designated area where smoking could technically permitted. By-Law Officer Mask indicated that he has spoken with a representative at the Health Unit and they have advised that an inspector will be on-site during the farmer’s market and they also recommended the installation of “no smoking” signage around the playground for awareness purposes and to assist with enforcement. By-Law Officer Mask indicated that the Health Unit will supply the signs but the township will have to install them. Council agreed to the installation of signage around the playground. And lastly, CAO/Clerk – Treasurer Gorgerat advised that she has scheduled a Public meeting on September 19, 2023 at 6:30 pm for the Committee of Adjustment as a minor variance application was received and that she would provide a package for the Committee closer to the date.

Council thanked CAO/Clerk – Treasurer Gorgerat for her report.

### **Committee Reports:**

Councillor Lavigne provided an update on the municipal hazardous and special waste day that took place on August 12<sup>th</sup> indicating it was a huge success. Councillor Lavigne indicated that 151 vehicles attended the waste day and that there were a lot of items, such as aerosol cans, paint cans and batteries that were brought to the depot, however, these are accepted at the waste sites regularly. Councillor Lavigne noted that advising the public of this could save costs. Council agreed. CAO/Clerk – Treasurer Gorgerat advised that this information

will be placed in the Naturally Spirited newsletter on a regular basis alongside the waste site hours of operation.

Councillor Smith advised that he will be attending a meeting organized by the City of Pembroke where CHMC will be in attendance to discuss different programs and options available in regard to building housing on August 29. Councillor MacMillan advised that she would be in attendance at this meeting as well.

### **Correspondence:**

**Town of Fore Erie** – Re: Resolution for Controls on Airbnb, VRBO – Affect Municipal Rentals –

Moved by Carl Kuehl

Seconded by Maureen MacMillan

WHEREAS the Corporation of the Township of Killaloe, Hagarty and Richards supports the motion brought forward by the Town of Fort Erie requesting that the Government of Ontario establish a regulatory framework requiring digital platforms such as Airbnb, VRBO and others which affect municipal rentals to:

1. Require owners using the digital platforms to comply with municipal planning and licencing regulations;
2. Prevent advertising of properties that are not registered with the relevant municipality; and
3. Provide a contact with the platform to ensure ongoing and effective communications for provincial and municipal officials.

THAT the Province of Ontario work with municipalities to address situations in which long-term housing stock has been lost to corporate ownership of short-term rental properties.

AND FURTHER THAT this resolution be circulated to Premier Doug Ford, the Minister of Municipal Affairs and Housing Steve Clark; local MPPs, the Association of Municipalities of Ontario (AMO), and all municipalities in Ontario. Carried

**Killaloe and Area Lions** – Invitation to 75<sup>th</sup> Charter Night Dinner – filed

**Town of Petawawa Mayor Serviss & the UOVCC** – Invitation to the Mayor's Breakfast – filed

**Mayor Mayville** – Re: Information RPG Drawdown Notice – filed

**Upper Ottawa Valley Chamber of Commerce** – Re: Information Chamber Business After Hours Night – filed

**Greg Belmore** – Re: County of Renfrew's 16<sup>th</sup> Annual Warden's Golf Tournament – filed

**Ministry of Infrastructure** – Re: Red Tape Reduction for Designated Broadband Projects Update – filed

**Mayor Mayville** – Re: Information – Cost Sharing Calculation and Agreements – filed

### **New Business:**

Mayor Mayville advised that he has had numerous conversations and emails in regards to Foy Park and parking. Mayor Mayville inquired with Council as to if conversations were had in relation to the installation of new parking signage. Council advised that there is already signage onsite and a discussion in regard to the signage was had at the Round Lake Property Owners Association (RLPOA) AGM.

Mayor Mayville indicated that he wanted to bring forth another item; zebra mussels and inquired if Councillor Pecoskie would like to speak on the subject. Councillor Pecoskie advised that Mayor Mayville had proposed the installation of new signage that would identify the importance of checking and washing vessels to prevent the infestation of zebra mussels in our lakes. Councillor Pecoskie advised that the request for signage would have to be discussed and decided by Council. Mayor Mayville asked and received permission for both himself and Councillor Pecoskie to meet with the RLPOA to discuss the share of costs, the design and location sites associated with the signage.

Councillor MacMillan advised that the Green Burial group has asked to meet with Council to provide an update as to where the project is at and what green burial is, especially for the new Council members. Council agreed to a special meeting on either September 25 or 26 at 7:00 pm. Councillor MacMillan will contact the Green Burial group to confirm the date and will update Council accordingly.

**Committee of the Whole:**

Moved by Maureen MacMillan

Seconded by Brian Pecoskie

Motion to move into committee of the whole. Carried.

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason(s):

- The security of property of the municipality or local board;
- X Personal matters about an identifiable individual, including municipal or local board employees;
- A proposed or pending acquisition or disposition of land by the municipality or local board;
- Labour relations or employee negotiations;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- X Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- A trade secret or scientific, technical, commercial or financial or labour relations information supplied in confidence to the municipality or local board, which, if disclosed could reasonable be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;
- A request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
- An ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1).;
- Education or training sessions for council or local boards if the meeting is held for that purpose and if at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Carried.

Moved by Bil Smith

Seconded by Harold Lavigne

Motion to come out of Committee of the Whole. Carried.

**By - Law #35 - 2023 – Confirming By-Law:**

Moved by Bil Smith

Seconded by Carl Kuehl

THAT By-Law #35 – 2023 being a by-law to confirm the proceedings of Council of the Township of Killaloe, Hagarty and Richards at its Regular Meeting held on August 15, 2023 be given its 1st, 2nd and 3rd reading and finally passed this 15<sup>th</sup> day of August, 2023. Carried.

**Adjournment**

Moved by Maureen MacMillan  
Seconded by Bil Smith

Motion to adjourn the Regular Council meeting of August 15, 2023 for the Township of Killaloe, Hagarty and Richards. Carried.

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Mayor – Dave Mayville

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CAO/Clerk-Treasurer – Tammy Gorgerat