

**THE MUNICIPAL CORPORATION OF THE
TOWNSHIP OF KILLALOE, HAGARTY AND RICHARDS**

BY-LAW No. 44 - 2025

Being a By-Law to appoint a Building Inspector/Septic Inspector

WHEREAS Section 3(1) of the *Building Code Act, 1992*, S.O. 1992, c. 23, as amended, requires the Council of each municipality to enforce the *Building Code Act* and the *Building Code* within the municipality;

AND WHEREAS Section 3(2) of the *Building Code Act, 1992* as amended, authorizes the Council of a municipality to appoint one or more Inspectors to exercise powers and perform duties under the Act;

AND WHEREAS Section 9 of the *Municipal Act, 2001* as amended, provides that a municipality has the capacity, rights and power and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Council of the Municipal Corporation of the Township of Killaloe, Hagarty and Richards deems it necessary and desirable to appoint a Building Inspector/Septic Inspector to assist the Chief Building official in the enforcement of the *Building Code Act* and the *Ontario Building Code* for the Township of Killaloe, Hagarty and Richards;

NOW THEREFORE the Council of the Corporation of the Township of Killaloe, Hagarty and Richards enacts as follows:

1. **That** Brandon Bray is hereby appointed as a Building Inspector/Septic Inspector for the Corporation of the Township of Killaloe, Hagarty and Richards.
2. **That** the Building Inspector/Septic Inspector shall have all powers and duties prescribed under the *Building Code Act, 1992* and the *Ontario Building Code*, and shall act under the direction of the Chief Building Official.
3. **That** the appointment made under this By-law shall remain in force and effect until such time as it is rescinded by Council or until the appointee ceases to be employed by the Township.
4. **That** the Building Inspector/Septic Inspector shall adhere to the 'Code of Conduct for Chief Building Officials and Inspectors' attached hereto as Schedule 'A' and forming part of this By-law.
5. **That** any prior By-law or portion thereof inconsistent with this By-law, relating to the appointment of a Building Inspector, is hereby **repealed**, including By-Law #42-2022.
6. **That** this By-law shall come into force and take effect upon the date of passing.

READ A FIRST, SECOND and THIRD TIME and FINALLY PASSED THIS 18th DAY OF NOVEMBER 2025.

Mayor – Dave Mayville

CAO/Clerk-Treasurer – Tammy Gorgerat

Schedule 'A'
Township of Killaloe, Hagarty and Richards

Code of Conduct for Building Officials

The Code of Conduct applies to the Chief Building Official and inspectors appointed under the Building Code Act in the exercise of a power or the performance of a duty under the Building Code Act or the Building Code. The purpose of this Code is to promote appropriate standards of behavior and enforcement actions to ensure building officials apply standards of honesty and integrity, and to prevent practices constituting an abuse of power including unethical or illegal practices.

Standards of Conduct

Building Officials undertake to:

1. Always act in the public interest, particularly with regard to the safety of building works and structures.
2. Not to act where there may be or where there may reasonably appear to be a conflict between their duties to their employer, their profession, their peers and the public at large and their personal interests.
3. Apply all relevant building by-laws, codes and standards appropriately and without favour.
4. Perform their inspections and plan examination duties impartially and in accordance with the highest professional standards.
5. At all times abide by the highest moral and ethical standards and avoiding any conduct, which could bring or tend to bring Building Officials into disrepute.
6. Comply with the provisions of the Building Code Act, the Ontario Building Code and other Acts or laws which regulate or govern Building Officials or their functions.
7. Not to act beyond their personal level of competence or outside their area of expertise.
8. Maintain current accreditation to act as an Ontario Building Official.
9. Maintain their knowledge and understanding of the best current building practices, the building laws and Codes relevant to their inspection and plan examination function.
10. Extend professional courtesy to all.

Breaches of the Code of Conduct

The Ontario Building Code Act provides that the performance of Building Officials will be measured against this Code of Conduct. The municipal administration will review any allegations brought forward that the Code of Conduct has been breached. Disciplinary action arising from violations of this Code of Conduct is the responsibility of the Municipal employer and will be based on the severity and frequency of the violation in accordance with relevant employment standards.