

**December 20, 2011**

**Regular Meeting**

**7:00 PM**

The Council for the Township of Killaloe, Hagarty and Richards met on the above date with Councillors Isabel O'Reilly, John Jeffrey, Ernie Cybulski, Stanley Pecoskie, Carl Kuehl and Debbie Peplinskie present. Mayor Janice Visneskie chaired the meeting, which she opened and called to order.

**Pecuniary/Financial Interest:** No pecuniary/financial interest was declared by any of the Council members present.

**Minutes:**

Moved by Stanley Pecoskie  
Seconded by Carl Kuehl

Motion to approve minutes of Public Meeting dated December 6, 2011 and Regular and Committee of the Whole Meetings dated December 6, 2011. Carried.

**Reports:**

Volunteer Coordinator Maria Mayville was present and gave her report as follows:

Thursday Dec. 22<sup>nd</sup> Torchlight Parade starting at Mike's Tires and ending at the Killaloe Rink with hot chocolate and cookies.

Red Nose Skate – Dec. 28<sup>th</sup> at the Killaloe Rink, weather permitting.

Eastern Ontario Economic Development Program – attended meeting in Barry's Bay on December 12<sup>th</sup> and will be sharing the information with businesses and non-profit organizations. Attended the Renfrew County Clerk-Treasurers' Association meeting on December 16<sup>th</sup> and received information from MMAH staff about "one stop shopping" website for grants.

Met with rink contract employees and Councillor Cybulski on December 15<sup>th</sup>. There are some minor issues at both outdoor rinks, but they are being addressed. Supplies have been ordered for both rinks. Council approved the purchase of a new battery for the Olympia at the Round Lake Rink.

Sno Fun – Councillor Cybulski is working with Ms. Mayville on this. New events are being planned for this year, and some of the activities will take place at the Round Lake Rink facility. Council agreed to purchase the hot dogs and hot chocolate that is served at the Loggers Competition. The Fire Chief will check with the department to see if they will sponsor the same for the children's skate on February 2<sup>nd</sup>. Councillor O'Reilly agreed to provide information to Ms. Mayville about the annual Pancake Supper at St. Andrew's.

Sno Fun Décor – The rink facility interiors will be decorated with snowflakes, white lights, etc. Ms. Mayville will suggest this idea to the businesses as well. She provided a review of the events that the municipality has been involved in during 2011. Council chose a design, white with blue writing, for the Sno Fun signage. The cost is \$450 plus taxes, for three signs to advertise the event. Council thanked Ms. Mayville for her report.

Fire Chief Bob Gareau was present and gave his report as follows:

Three callouts since last report; one called off.

Brief report on Mutual Aid meeting on November 24<sup>th</sup>, meeting with MNR, and Fire Chief's meeting on December 7<sup>th</sup>.

Works Superintendent has offered drivers to drive the tanker which is parked at the Road Department Garage if Fire Department personnel are unavailable.

A Mutual Aid Rescue Committee meeting will be held on January 11<sup>th</sup> in regard to extrication and CACC concerns.

Six firefighters have completed CPR recertification and Introduction to Oxygen training, and the four newly hired firefighters have received firefighter orientation training.

Legislation 101 training is scheduled for January 28<sup>th</sup>. Eight firefighters from the department are registered, and the course has been offered to other departments as well, which brings the total number of registrants to twenty-four.

Mr. Gareau asked for and received permission to take the Introductory Fire Prevention Theory Course and the Introductory Fire Inspection Course. The cost of each course is \$65, plus travel expenses.

Memorandum of Understanding – The City of Pembroke has rejected our request for a ladder truck agreement, as they have indicated that the distance is too far and it would leave their own area of protection vulnerable.

Mr. Gareau has discussed an agreement for Automatic Response for Gunn's Road with the Fire Chief from Madawaska Valley Township. Council asked Councillor Pecoskie to take this suggestion to the Fire Department Committee for further discussion.

The Automatic Aid Agreement with Bonnechere Valley Township will not be renewed. Bush/Rapid Response truck has been delivered and arrangements are being made to apply all necessary decals. The old truck has been decommissioned and the equipment has been moved from the old truck to the new one.

Seats have been installed in the rescue van.

Truck repairs – still working on pressure release valve adjustment on the pumper in Round Lake, and work will be done on-site once all parts have been received.

Website has been designed and turned over to Fire Chief to update. Once this is completed, it will be linked to the municipal website.

Internet at Killaloe Hall – Internet has been installed but still needs another connection in the main training room.

Garage doors at the Fire Hall need adjustments, maintenance and minor repair.

OSH Report – All of the 63 originally identified issues have been addressed.

Medical Certificate and Annual Certifications: Currently 13 of 20 do not have up-to-date medicals. This includes the four new recruits, who have booked medical examinations for January. Mr. Gareau asked for direction as this issue and was told that it will be tabled for further discussion.

Ontario Association of Fire Chiefs – Council approved Mr. Gareau's membership in the association, at a cost of \$200 annually plus HST. Council thanked Mr. Gareau for his report.

Works Superintendent Clifford Yantha was present and was invited to give his report. He advised that brushing has been completed on High County and Mountain View Roads. A culvert has been installed on White Church Road. Council discussed a letter from Terry Morgan advising that his neighbour is putting kitchen waste/compost along the road side. Mr. Yantha advised that he had conducted a site visit with the By-Law Enforcement Officer, and that the amount of compost material was minimal. He also advised that he was not able to determine the exact location of the property line between the private property and the road allowance. Council asked the CAO/Clerk-Treasurer to send Mr. Morgan a letter advising him that this issue does not require any further municipal involvement.

Mr. Yantha reported that he had met with the Road Superintendent from North Algona Wilberforce Township, and that they had discussed a road agreement for work on Harrington Road, the east end of Mask Road and Griffith Wagner Road. Council asked the CAO/Clerk-Treasurer to get information on any existing agreements in this regard. Council reviewed and filed a planning checklist for Jeremy Lenser and Catherine Fredette. Councillor Pecoskie reported that he had received a call from Ben Burchat thanking the Road Department for the repairs to the culvert on White Church Road.

### **Examining Accounts:**

Moved by Carl Kuehl

Seconded by Stanley Pecoskie

Motion to approve Road and General Voucher #11-2011 in the amount of \$296,625.19. Carried.

### **Committee Reports:**

**Waste Management Committee:** Councillor Cybulski reported that the bin has been delivered to the Killaloe Waste Disposal Site for the collection of electronics waste, effective December 14<sup>th</sup>. Joe Hall from Redi Recycling Inc. has provided training to municipal waste management staff in this regard. Municipal staff has also provided training to waste management staff regarding the Emergency Response Plan and the Fire Prevention Plan for the Killaloe waste disposal site. Councillor Cybulski reported that he had met with Tyler Peters of Greenview Environmental and the CAO/Clerk-Treasurer, to review a draft implementation and budget worksheet for the upcoming waste management changes. Mayor Visneskie and Councillor Cybulski will meet with business/commercial users of the Waste Disposal Sites to discuss these changes. Letters are being sent to business/commercial users, and to ensure that those who may have been missed are aware of the meeting and upcoming changes, a notice is also being placed in the local papers and on the municipal website.

**Personnel Committee:** Interviews for the Document Management/Archive position will be held on December 28, 2012 at 9:00 AM.

**Recreation Committee:** Councillor Cybulski suggested that the outdoor space recycling containers be placed at the outdoor rinks during the winter to assist with recycling and diversion of waste. Council agreed that they could be utilized inside for the winter this season, and moved outside in the spring. Councillor Cybulski reported that he had met with the Outdoor Rink Manager and Outdoor Rink Caretaker with regard to their contracted positions. Health and Safety training, as well as operating and maintenance instructions for the Olympias has also been provided to them.

**Killaloe & District Public Library Board:** Councillor O'Reilly reported on a board policy for the e-reader. The Open House on December 16, 2011 was very successful.

**Water & Sewage Committee:** The committee will meet on January 16, 2012 at 6:30 PM to review the Draft Financial Plan for the Killaloe Water System.

**Strategic Plan Committee:** The Strategic Plan Committee will meet on January 12, 2012 to review the results of the strategic planning session that was held on December 6, 2011.

**Correspondence:**

**City of Pembroke:** Letter advising that the city is unable to grant the township's request for an agreement for the aerial fire truck – filed.

**Citizenship and Immigration Canada:** Paul Yuzyk Award for Multiculturalism – filed.

**Canadian Wind Energy Association:** Wind energy information update – filed.

**Wilmer Matthews:** Madawaska Communities Circle of Health meeting – Council members are invited to attend.

**AECL:** News release re: AECL and CFB Petawawa participate in training exercise – filed.

**Bernadette McCann House:** International Woman's Day celebration – filed.

**Ministry of Citizenship and Immigration:** Ontario Medal for Young Volunteers – filed.

**Killaloe and Area Lions Club:** Thank you for donation to Santa Claus parade – filed.

**AMO:** Bill C13 – Making Federal Gas Tax Fund permanent – filed; Information re: membership benefits and notice of 2012 membership invoice – Council agreed to renew this membership.

**CJHR Radio:** Kashub Radio Show Commercial – request to renew current agreement – Council agreed to this request, but with updates to the commercial information.

**OVTA:** Industry Tourism Workforce Development Strategy – filed.

**UOVCC:** Finalists for 2011 – Council agreed to have Mayor Visneskie attend this event, as one of the finalists is Jessica Sernoskie Fitness, which is located in Killaloe, Hagarty and Richards.

**Green Energy Act:** New energy planning requirements – Mayor Visneskie will make inquiries regarding the energy audit that was completed for the County of Renfrew Homes for the Aged.

**Miramichi Lodge:** Newsletter – filed.

**Township of Carling:** Request for support of resolution asking for a minimum one metre paved shoulder on certain provincially owned highways to improve public safety for cyclists, pedestrians and motorists – filed

**County of Renfrew:** Update on Canadian Pacific Rail Corridor – filed.

**Ottawa Valley Business:** December newsletter – filed.

Council took a short recess, then reconvened with the same council members present.

**By-Laws:**

Moved by John Jeffrey

Seconded by Isabel O'Reilly

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law #56-2011, being a By-Law to authorize the Mayor and the CAO/Clerk-Treasurer to sign an Employment Contract for the Position of Outdoor Rink Manager. Carried.

The CAO/Clerk-Treasurer read By-Law #56-2011 a first and second time.

Moved by Debbie Peplinskie

Seconded by John Jeffrey

Motion for 3<sup>rd</sup> reading of By-Law #56-2011. Carried.

The CAO/Clerk-Treasurer read By-Law #56-2011 a third time short, at which time it was passed by Council.

Moved by Isabel O'Reilly  
Seconded by John Jeffrey

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law #57-2011, being a By-Law to authorize the Mayor and CAO/Clerk-Treasurer to sign an Employment Contract for the position of Outdoor Rink Caretaker. Carried.

The CAO/Clerk-Treasurer read By-Law #57-2011 a first and second time.

Moved by Debbie Peplinskie  
Seconded by Ernie Cybulski

Motion for 3<sup>rd</sup> reading of By-Law #57-2011. Carried.

The CAO/Clerk-Treasurer read By-Law #57-2011 a third time short, at which time it was passed by Council.

Moved by Debbie Peplinskie  
Seconded by Isabel O'Reilly

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law #58-2011, being a By-Law to authorize the execution of an agreement between the Township of Killaloe, Hagarty and Richards and their partnering municipalities of the Township of North Algona Wilberforce, the Township of South Algonquin, the Township of Madawaska Valley and the Township of Brudenell, Lyndoch and Raglan, and Medical Student/Physician Heather Hoddinott. Carried.

The CAO/Clerk-Treasurer read By-Law #58-2011 a first and second time.

Moved by John Jeffrey  
Seconded by Ernie Cybulski

Motion for 3<sup>rd</sup> reading of By-Law #58-2011. Carried.

The CAO/Clerk-Treasurer read By-Law #58-2011 a third time short, at which time it was passed by Council.

Moved by Ernie Cybulski  
Seconded by John Jeffrey

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law #59-2011, being a By-Law to appoint a Waste Management Worker. Carried.

The CAO/Clerk-Treasurer read By-Law #59-2011 a first and second time.

Moved by Ernie Cybulski  
Seconded by Isabel O'Reilly

Motion for 3<sup>rd</sup> reading of By-Law #59-2011. Carried.

The CAO/Clerk-Treasurer read By-Law #59-2011 a third time short, at which time it was passed by Council.

Moved by Isabel O'Reilly  
Seconded by Ernie Cybulski

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law #60-2011, being a By-Law to appoint a Waste Management Worker (2). Carried.

The CAO/Clerk-Treasurer read By-Law #60-2011 a first and second time.

Moved by Ernie Cybulski  
 Seconded by Isabel O'Reilly

Motion for 3<sup>rd</sup> reading of By-Law #60-2011. Carried.

The CAO/Clerk-Treasurer read By-Law #60-2011 a third time short, at which time it was passed by Council.

**Committee of the Whole:**

Moved by Debbie Peplinskie  
 Seconded by Isabel O'Reilly

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason(s):

- The security of property of the municipality or local board;
- X Personal matters about an identifiable individual, including employees;
- A proposed or pending acquisition or disposition of land;
- Labour relations or employee negotiations;
- Litigation or potential litigation;
- Advice that is subject to solicitor-client privilege;
- A matter authorized by another provincial statute;
- If the subject matter relates to a request under the Municipal Freedom of Information and Protection of Privacy Act;
- A matter relating to the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act;
- For the purpose of educating or training members of Council .

Carried.

Personnel issues were discussed.

Moved by Ernie Cybulski  
 Seconded by Debbie Peplinskie

Motion to come out of Committee of the Whole. Carried.

**By-Laws:**

Moved by Isabel O'Reilly  
 Seconded by Debbie Peplinskie

Motion for 1<sup>st</sup> and second reading of By-Law #55-2011, being a By-Law confirming the proceedings of Council at its Public meeting dated December 6, 2011 and Regular Meeting dated December 20, 2011. Carried.

The CAO/Clerk-Treasurer read By-Law #55-2011 a first and second time.

Moved by Isabel O'Reilly  
 Seconded by John Jeffrey

Motion for 3<sup>rd</sup> reading of By-Law #55-2011. Carried.

The CAO/Clerk-Treasurer read By-Law #55-2011 a third time short, at which time it was passed by Council.

**Adjournment:**

Moved by Debbie Peplinskie  
Seconded by Isabel O'Reilly

Motion to adjourn Regular Meeting dated December 20, 2011. Carried.

---

Mayor

---

CAO/Clerk-Treasurer