



Naturally Spirited

KILLALOE-HAGARTY-RICHARDS

EMPLOYMENT OPPORTUNITY TOWNSHIP OF KILLALOE, HAGARTY AND RICHARDS

Facilities/Asset Manager

Hours of Work:

Monday – Friday: 7:30 AM to 4:30 PM

Additional hours outside of those above may be required occasionally.

Job Description:

Work in conjunction with the respective Department Heads with the management, maintenance and operation of Corporate facilities and assets under their control. Responsible for the collection of up-to-date condition assessments on various core and non-core infrastructure assets, and the regular updating of same. Prepares asset management documentation that provides support for infrastructure funding based upon such issues as specific asset management principles including asset inventory, lifecycle needs, financial strategies, infrastructure risk assessments, state of infrastructure needs and replacement costing. Identify grants and other sources of funding, including partnerships pertaining to facilities and other assets and prepares proposals for approval by Council. Oversees property management and physical condition of assets, including maintenance and capital needs. A complete job description can be obtained from the Municipal Office, or on the township's website at www.killaloe-hagarty-richards.ca

Rate of Pay: \$21.00-\$25.00 per hour, plus benefits and OMERS plan.

Must Have: experience in a municipal environment with knowledge of core and non-core assets. Must have a valid G Driver's License. Working knowledge of the Municipal Act and Ontario Building Code would be an asset.

Please submit your application clearly marked "Facilities/Asset Manager by 4:30 PM local time on July 2, 2019, to the following:

Lorna Hudder, CMO, Dipl.M.M.
CAO/Clerk-Treasurer
Township of Killaloe, Hagarty and Richards
1 John St., Box 39
Killaloe, ON
K0J 2A0

Please be advised that only applicants considered for an interview will be contacted.