



**RFP 2019-02**

**226 Water St. and 1 John St.**

**Killaloe, Ontario**

**BID FORM**

**FOR**

**FLAT ROOFS REPLACEMENT / REPAIRS**

**1. NOTES:**

## **RESPONDENT INFORMATION FORM**

**RESPONDENTS must complete this form and include with the Submission**  
**Please ensure all information is legible.**

<b>1.</b>	<b>Respondent's Main Contact Individual</b>	
<b>2.</b>	<b>Address</b>	
<b>3.</b>	<b>Office Phone #</b>	
<b>4.</b>	<b>Toll Free #</b>	
<b>5.</b>	<b>Cellular #</b>	
<b>6.</b>	<b>Pager #</b>	
<b>7.</b>	<b>Fax #</b>	
<b>8.</b>	<b>e-mail address</b>	
<b>9.</b>	<b>Website</b>	
<b>10.</b>	<b>Tax Account #</b>	
<b>11.</b>	<b>Manufacturer ISO Certified?</b>	YES                      NO

## **ACKNOWLEDGEMENT TO RECEIPT OF ADDENDA**

**This will acknowledge receipt of the following addenda and, that the pricing quoted includes the provision set out in such addendum(s)**

**ADDENDUM #**

**DATE RECEIVED**

# \_\_\_\_\_

\_\_\_\_\_

# \_\_\_\_\_

\_\_\_\_\_

# \_\_\_\_\_

\_\_\_\_\_

☐ Check here if NO Addenda received.

**RESPONDENT**

**SIGNATURE**

**DATE**

I/WE \_\_\_\_\_ the undersigned declare:

1. THAT I/WE have carefully examined the locality and site of the proposed Works, as well as all the Contract Document (Health & Safety Regulations) relating thereto, prepared, submitted and rendered available by the Owner, by and on behalf of the Municipality and hereby acknowledge the same to be part and parcel of any Contract to be let for the Work therein described or defined.
2. THAT no Person(s), Firm or Corporation other than the one whose signature(s) of whose proper officers and the seal is or are attached below has any interest in this Bid or in the Contract proposed to be taken.
3. THAT this Bid is made without any connections, knowledge, comparison of figures or arrangements with any other company, firm or person making a Bid for the same Work and is in all respects fair and without collusion or fraud.
4. I/WE represent that no member of Council, and no officer or employee of the Owner, is, or has become interested, directly or indirectly, as a contracting party, partner, stockholder, surety or otherwise howsoever in or on the performance of the said contract, or in the supplies, Work or business in connection with the said contract, or in any portion of the profits thereof, or of any supplies to be used therein, or in any monies to be derived there from.
5. THAT the several matters stated in the said Bid are in all respects true accurate and complete.
6. THAT I/WE do hereby Bid and offer to enter into a Contract to do all the Work and to provide all of the labour and to furnish, deliver, place and erect all materials mentioned and described or implied therein including in every case freight, duty, currency exchange, H.S.T. in effect on the date of the acceptance of Bid, and all other charges on the provisions therein set forth and to accept in full payment therefore, in accordance with the prices and terms set forth in the Bid herein.
7. THAT additions or alterations to or deductions from the said contract, if any, shall be made in accordance with the prices stated in Provisional Items of the Schedule of Unit prices in strict conformity with the requirements of the Contract and all unused monies in Provisional Items shall be deducted from the final cost of the Work and any quantities exceeding those shown shall be added.
8. THAT this Bid is irrevocable and open to acceptance until the formal Contract is executed by the Awarded Bidder for the said Work or Sixty (60) Working Days, and prices for as long as stated elsewhere in the document, whichever event first occurs and that the Owner may at any time within that period without notice, accept this Bid whether any other Bid has been previously accepted or not.

9. THAT if I/WE withdraw this Bid before the formal Contract is executed by the Awarded Bidder for the said Work or Sixty (60) Working Days, whichever event first occurs, the amount of the Bid deposit accompanying this Bid shall be forfeited to the Owner.
10. THAT the Awarding of the Contract by the Owner is based on this submission, which shall be an acceptance of this Bid.
11. THAT if the Bid is accepted, I/WE agree to furnish all documentation, security and certifications as required by the Contract document and to execute the agreement in triplicate within Seven (7) Working Days after notification of Award. If I/WE fail to do so, the Owner may retain the money deposited by us, to the use of the Owner and to accept the next lowest or any Bid or to advertise for new Bids, or to carry out completion of the Works in any other way they deem best and I/WE also agree to pay to the Owner the difference between this Bid and any greater sum which the Owner may expend or incur by reason of such default or failure or by reason of such action as aforesaid on their part, including the cost of any advertisement for new Bids, and shall indemnify and save harmless the Owner and their officers from all loss, damage, cost, charges and expense which they may suffer or be put to by reason of any such default or failure on my/our part.
12. THAT I/WE agree to save the Owner, its agents, or employees, harmless from liability of any kind for the use of any composition, secret process, invention, article or appliance furnished or used in the performance of the Contract of which the Bidder is not the patentee, assignee, or licensee.
13. THAT I/WE propose to engage the sub-contractors and obtain materials and equipment from the Bidders and manufacturers listed in the schedules on the following pages headed "Schedule of Sub-contractors" and "Schedule of Bidders and Manufacturers" (unless all sub-contractors, Bidders and manufacturers are legibly and properly named, the Bid may be declared informal).
14. I/WE agree to adhere to all Occupational Health and Safety standards and requirements as set out within the Occupational Health and Safety and the Safety Standards Sections of the Bid document.
15. I/WE acknowledge that we shall perform all Work in accordance with the Occupational Health and Safety Act and all its associated regulations. We have a written Occupational Health and Safety policy which is reviewed maintained and implemented in accordance with the Occupational Health and Safety Act and all its associated regulations.
16. The Bidder hereby agrees to commence the work by \_\_\_\_\_, 2019 and to complete all work by \_\_\_\_\_.

The undersigned affirms that he/she is duly authorized to execute this Bid.

BIDDER'S SIGNATURE AND SEAL: \_\_\_\_\_  
(I have authority to bind the company)

POSITION: \_\_\_\_\_

WITNESS: \_\_\_\_\_  
(If not under seal)

POSITION: \_\_\_\_\_

(If Corporate Seal is not available, documentation should be witnessed)

DATED \_\_\_\_\_ AT THE \_\_\_\_\_  
(City/Town)

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_.

## ITEMS AND UNIT PRICES

Price complete, including supply and installation of repaired roofing, site preparation, all labour, equipment, machinery, tools and parts used, all work as described herein, site clean-up, removal from site of all packaging and rubbish, warranties, guarantees and all other costs:

The Bid amount shall include all costs incurred, excluding HST.

Item	DESCRIPTION	TOTAL PRICE
1	<b>Supply &amp; Installation of Roof Replacement</b> <ul style="list-style-type: none"> <li>• 226 Water Street               <ul style="list-style-type: none"> <li>○ Section 1</li> </ul> </li> </ul>	\$
2	<b>Contingency</b>	<b>\$5,000.00</b>
3	<b>TOTAL</b>	\$

Item	DESCRIPTION	TOTAL PRICE
1	<b>Supply &amp; Installation of Roof Replacement</b> <ul style="list-style-type: none"> <li>• 1 John Street               <ul style="list-style-type: none"> <li>○ Section 1</li> </ul> </li> </ul>	\$
2	<b>Contingency</b>	<b>\$5,000.00</b>
3	<b>TOTAL</b>	\$

**ALL SUBMISSIONS MUST INCLUDE:**

- Written confirmation that Contractor is a member of OIRCA.
- Provide details of related experience in the past 5 years to Municipality construction projects or projects of similar size and complexity. Provide reference names and telephone numbers of architects and owners.
- As a condition, submittals must include resumes of key management staff that will be assigned to these projects (i.e. list the proposed project manager and site superintendent).
- Provide evidence and details of bonding capability and claim history.
- The Corporation of the Township of Killaloe, Hagarty and Richards reserves the right to accept or reject any or all submissions. The Corporation of the Township of Killaloe, Hagarty and Richards reserves the right to select only those contractors they or their appointed consultants deem suitable and qualified to undertake these projects and shall not be accountable to proponents in regard to selection of bidders.
- Only bids from qualified contractors will be accepted.

**End of Document**